



APPLICATION FOR A BUILDING PERMIT

Building Act 1993, Building Regulations 2018, Regulation 24

To: The Municipal Building Surveyor

From applicant (to whom the permit is to be issued to)

Owner / Agent of Owner		ACN / ARBN	
Postal address of applicant		Postcode	
Email of applicant		Phone/Mobile	

Address for serving or giving documents

Address		Postcode	
Contact person		Phone/Mobile	
Email			
Indicate if the applicant is a lessee of Crown Land to which this application applies (tick only if applicable)			
Contact person		Phone/Mobile	
Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of a building leased by that lessee (tick only if applicable)			

Ownership Details (if applicant is agent of owner)

Name of owner(s)		ACN / ARBN	
Postal Address		Postcode	
Contact person		Phone/Mobile	
Email			

Property Details (include title details as and if applicable)

Street Number		Street					
Township/Locality						Postcode	
Lot/s/CA		LP/PS/Sec		Volume		Folio	
Parish		County			Municipal District	Loddon Shire	
Allotment Area (for new dwellings only) m ²							
Land owned by the Crown or a public authority							

Builder Details

If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).

Builders Name		ACN / ARBN	
Postal Address		Postcode	
Building Practitioner Registration No.			
Email		Phone/Mobile	

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Natural person for service of directions, notices and orders (if a builder is a body corporate)

Name		Telephone	
Postal Address		Postcode	

Building Practitioner or Architect engaged to prepare documents for this permit

List any building practitioner or architect engaged to prepare documents forming part of the application for this permit.

Name		Category/Class		Reg'n #	
Name		Category/Class		Reg'n #	

Nature of building work Tick if applicable or give other description

Construction of a new building	<input type="checkbox"/>	Alterations to an existing building	<input type="checkbox"/>
Demolition of a building	<input type="checkbox"/>	Removal of a building	<input type="checkbox"/>
Extension to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>
Re-erection of a building	<input type="checkbox"/>	Construction of swimming pool or spa	<input type="checkbox"/>
Construction of swimming pool or spa barrier	<input type="checkbox"/>	Other	<input type="checkbox"/>
Description (if other): _____			

Proposed Use Describe the proposed use of the building

Proposed use of building	
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Social Housing

Does any of the building work include the construction of social housing as referred to in regulation 281B?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Indicate 'Yes' if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction of social housing.				

Owner Builder⁵ (if applicable)

I intend to carry out the work as an owner builder	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Owner builder certificate of consent no. (if applicable)				

Cost of building work

Is there a contract for the building work?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If yes, state the contract price	\$ _____			
If no, state the estimated cost of the work (including the cost of labour and materials) and attach details of the method of estimation.	\$ _____			

Stage of building work

If this application is to permit a stage of the work -	
Extent of the stage	Cost of work for this stage \$ _____
Cost of work for the whole of the building work \$ _____	

Building details

BCA Classification(s)		Total floor area of new building work	m ²	No of storeys	
Floor Material		Frame Material			
External wall material		Roof cladding material			
Number of existing dwelling		Number of dwellings demolished		Number of new dwellings	



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Signature of applicant		Date	
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1. *This form serves as an appointment of a Registered Building Surveyor under the Building Act 1993.*
2. *A person must not appoint another Registered Building Surveyor if the Municipal Building Surveyor has been appointed to carry out the functions specified in Section 76 of the Building Act 1993 or other related functions under the Building Act for this building work.*

Loddon Shire Council

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Privacy statement

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