



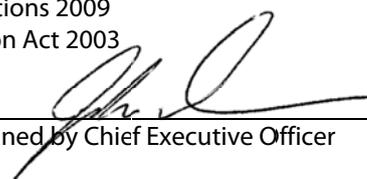
STREET STALL, ROADSIDE COLLECTION AND DOOR KNOCK POLICY

DOCUMENT TYPE: Council policy
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POLICY OWNER POSITION: Director Operations
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RELATED STRATEGIC DOCUMENTS,
POLICIES OR PROCEDURES:
RELATED LEGISLATION:

Local Law No. 2 – Streets and Roads (Amendment No. 2) 2010
Road Safety (Traffic Management) Regulations 2009
Fundraising Act 1998
Fundraising Regulations 2009
Gambling Regulation Act 2003

EVIDENCE OF APPROVAL:


Signed by Chief Executive Officer

FILE LOCATION: K:\EXECUTIV\policies and procedures 2012 forward\Policies - adopted PDF and Word\Street stall roadside collection and door knock v2.docx

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This document is available in alternative formats (e.g. larger font) if requested.

1 PURPOSE

This policy specifies Council's requirements and expectations relating to authorisation of fundraising through door knock campaigns or the use of public footpath or roadside areas for activities such as roadside collections, street stalls or raffle ticket selling.

This policy has been put in place to ensure that such activities do not adversely impact on residents or business operators, whilst at the same time providing an equitable fundraising opportunity for all local community or affiliate organisations.

2 SCOPE

This policy applies to all organisations when undertaking fundraising street stalls, roadside collection and door knock appeals within Loddon Shire.

3 POLICY

All fundraising activities involving the use of street stalls and roadside collections or door knock appeals require prior written approval from Council. In considering whether to grant approval, the following policy conditions must be met:

- Council will only consider applications from reputable local not-for-profit organisations, charitable institutions or sporting clubs or associations, located within the Loddon Shire.
- One-off appeals such as those in response to natural disasters or specific community initiatives will also be considered providing that proposed fundraising complies with required legislation.
- Each separate fundraising campaign may be limited in its duration and frequency with due regard to its intrusion in public areas and competition from other activities for that public space.
- Any organisation using a public footpath or operating within the roadside must maintain a minimum of \$10 million public liability insurance cover, indemnifying the organisation conducting the fundraising activity. Evidence of the public liability insurance cover must be provided with every application.
- All applications for fundraising activities must be submitted to Council at least 14 days prior to the proposed date of the activity.
- Permission must be obtained from the relevant shop owner(s) prior to setting up display stands, tables, etc. outside their business premises.
- No amplified speech or noise is to be used for fundraising activities.

Exceptions to the above conditions may be made by the Chief Executive Officer depending on the circumstances involved.

4 HUMAN RIGHTS STATEMENT

It is considered that this policy does not impact negatively on any rights identified in the Charter of Human Rights Act (2007). Loddon Shire Council is committed to consultation and cooperation between management and employees. The Council will formally involve elected employee Health and Safety Representatives in any workplace change that may affect the health and safety of any of its employees.

5 REVIEW

The Director Operations will review this policy for any necessary amendments no later than 4 years after adoption of this current version.