



Date: Tuesday, 28 July 2020
Time: 3pm
Location: Council office, Wedderburn
Public access via audio live stream

MINUTES

Ordinary Council Meeting

28 July 2020

**MINUTES OF LODDON SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL OFFICE, WEDDERBURN
ON TUESDAY, 28 JULY 2020 AT 3PM**

PRESENT: Cr Cheryl McKinnon (Mayor), Cr Neil Beattie, Cr Colleen Condliffe, Cr Geoff Curnow (*by videoconference*), Cr Gavan Holt

IN ATTENDANCE: Phil Pinyon (Chief Executive Officer)

By videoconference: Wendy Gladman (Director Community Wellbeing), Lynne Habner (Manager Executive and Commercial Services), Sharon Morrison (Director Corporate Services), Steven Phillips (Director Operations)

OPENING COMMENT

This meeting is being conducted in accordance with the Local Government Act 2020 as temporarily amended to enable meeting by electronic means of communication.

Councillor Geoff Curnow is participating in the meeting via video link as are Council's senior staff except the CEO.

All other Councillors and CEO are present in the Wedderburn Administration Centre for the meeting.

This meeting is being recorded and audio streamed via the Council website and Facebook.

1 OPENING PRAYER

"Almighty God, we humbly ask you to bless this Council, direct and prosper its deliberations towards the true welfare of your people of the Shire of Loddon."

2 ACKNOWLEDGEMENT OF COUNTRY

"The Loddon Shire Council acknowledges the Traditional Custodians of the land on which we are gathered and pays its respects to their Elders both past and present."

3 APOLOGIES

Nil

4 DECLARATIONS OF CONFLICT OF INTEREST

Nil

5 PREVIOUS MINUTES**5.1 CONFIRMATION OF MINUTES****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council confirm:

1. The minutes of the Council Briefing of 23 June 2020.
2. The minutes of the Ordinary Council Meeting of 23 June 2020.
3. The minutes of the Confidential Council Meeting of 23 June 2020.
4. The minutes of the Council Forum of 14 July 2020.

REPORT

Seeking approval of the unconfirmed minutes of the previous meetings.

RESOLUTION 2020/82

Moved: Cr Gavan Holt

Seconded: Cr Colleen Condliffe

That Council confirm:

1. The minutes of the Council Briefing of 23 June 2020.
2. The minutes of the Ordinary Council Meeting of 23 June 2020.
3. The minutes of the Confidential Council Meeting of 23 June 2020.
4. The minutes of the Council Forum of 14 July 2020.

CARRIED

6 ASSEMBLY OF COUNCILLORS**6.1 RECORD OF ASSEMBLY OF COUNCILLORS****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 28 June 2020.
2. Council Forum 14 July 2020.

In accordance with Section 80A of the Local Government Act 1989 (the Act), records of Assemblies of Councillors must be reported at the next practicable Council meeting and recorded in the minutes.

An Assembly of Councillors is defined in Section 76AA of the Act as a meeting at which matters are considered that are intended or likely to be the subject of a Council decision or the exercise of a delegated authority and which is either of the following:

- A meeting of an advisory committee where at least one Councillor is present; or
- A planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

The record is therefore presented for Council's noting.

RECORD OF ASSEMBLIES OF COUNCIL

Assembly details	Briefing
Date	28 June 2020
Councillor Attendees	Cr Beattie Cr Condliffe Cr Curnow Cr Holt Cr McKinnon
Staff/Stakeholder representatives	Phil Pinyon, Chef Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Steven Phillips, Director Operations Lynne Habner, Manager Executive and Commercial Services
Items discussed.	<ol style="list-style-type: none"> 1. Transitioning To Community Asset Committees 2. Sale of Land – Lot 1 Ballast Road, Pyramid Hill 3. General business: <ul style="list-style-type: none"> • Community facilities reopening • Delegation to CEO • Day care in Loddon Shire • New Local Government Minister • Drought communities
Conflict of Interest Disclosures - Councillor/officer making disclosure	Nil
Councillor/officer left room	

Assembly details	Forum
Date	14 July 2020
Councillor Attendees	Cr Beattie Cr Condliffe Cr Curnow Cr Holt Cr McKinnon
Staff/Stakeholder representatives	Phil Pinyon, Chef Executive Officer Wendy Gladman, Director Community Wellbeing Sharon Morrison, Director Corporate Services Steven Phillips, Director Operations Lynne Habner, Manager Executive and Commercial Services Sarah Perry, A/Manager Community Support Item 3: Goulburn Murray Irrigation District representatives Item 11: Projectura representatives
Items discussed.	<ol style="list-style-type: none"> 1. Economic Development and Tourism Update 2. Update on Rural Council Corporate Collaboration 3. Goulburn Murray Irrigation District Resilience Strategy Briefing 4. Community Grants Assessment - Serpentine Bowling Club 5. Community Grants Assessment 6. Community Grants Review 7. Food Trucks 8. Local Government Act 2020 Implementation Plan Update 9. Public Transparency Policy 10. Community Asset Committee Policy 11. Community Engagement Policy Update 12. Council Expenses Policy 13. Governance Framework 14. Governance Rules 15. Update on Working For Victoria 16. General business: <ul style="list-style-type: none"> • Rural Councils ICT Infrastructure Support Program
Conflict of Interest Disclosures - Councillor/officer making disclosure	Wendy Gladman, item 4.
Councillor/officer left room	Yes

RESOLUTION 2020/83

Moved: Cr Colleen Condliffe

Seconded: Cr Gavan Holt

That Council note the Assembly of Councillors records for the following meetings:

1. Council Briefing 28 June 2020.
2. Council Forum 14 July 2020.

CARRIED

7 REVIEW OF ACTION SHEET**7.1 REVIEW OF ACTIONS**

File Number: 02/01/002

Author: Christine Coombes, Executive and Commercial Services Officer

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Action sheet

RECOMMENDATION

That Council receive and note the action sheet.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

REPORT

Refer attachment.

RESOLUTION 2020/84

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That Council receive and note the action sheet.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT****File Number:** 02/01/001**Author:** Lynne Habner, Manager Executive and Commercial Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** Nil**RECOMMENDATION**

That Council receive and note the Mayoral Report

REPORT

The Mayor will present a report at the meeting.

Cr McKinnon**North Central Goldfields Regional Library**

Section 86 Committees: East Loddon Community Centre Committee of Management, Pyramid Hill Memorial Hall Committee of Management, Pyramid Hill Swimming Pool Committee of Management and Reserve Committee of Management

Nature Tourism Advisory Team**Other Council activities**

DATE	Activity
25/6/20	Virtual meeting with Energy Minister Lily D'Ambrosio and Murray River Group of Councils to advocate for increased electricity grid capacity.
2/7/20	Pyramid Hall Committee meeting to discuss COVID19 requirements to re-open.
7/7/20	Council Forum in Wedderburn
8/7/20	Met with Brian Humbert, Steve Phillips, Glenn Harvey and Grant at Humbert's Calivil property to discuss community drainage issues
16/7/20	I Chaired the Pandemic Relief and Recovery Committee Webex meeting
20/7/20	Zoom meeting with Andy Meddick MP to discuss local issues and priorities

20/7/20	Pyramid Hill and District Historical Society meeting was held to discuss new heritage museum site.
24/7/20	Pyramid Hill and District Historical Society site meeting for heritage museum in Barber Street Pyramid Hill, with Phil Pinyon and committee members. Phil and I also inspected the former Pyramid Hill pet food factory and the historic Ruston Engine.

RESOLUTION 2020/85

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That Council receive and note the Mayoral Report.

CARRIED

9 COUNCILLORS' REPORT**9.1 COUNCILLORS' REPORTS**

File Number: 02/01/001

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council receive and note the Councillors' reports

REPORT

Each Councillor will present a report at the meeting.

Cr Beattie

Murray Darling Association	
Rail Freight Alliance	
GMW Connections Project:	
Section 86 Committees: Boort Aerodrome Committee of Management, Boort Development Committee Inc., Boort Memorial Hall Committee of Management, Boort Park Committee of Management, Korong Vale Mechanics Hall Committee of Management, Korong Vale Sports Centre Committee of Management, Little Lake Boort Management Committee Inc., Yando Public Hall Committee of Management	
Other Council activities	
DATE	Activity
	No activities for the previous month.

Cr Condliffe

Calder Highway Improvement Committee	
Section 86 Committees: Bridgewater on Loddon Development Committee of Management, Campbells Forest Hall Committee of Management, Inglewood Community Sports Centre Committee of Management, Inglewood Lions Community Elderly Persons Units Committee of Management, Inglewood Town Hall Hub Committee of Management, Jones Eucalyptus Distillery Site Committee of Management	
1/7/20: Inglewood Town Hall Hub meeting 13/7/20: Inglewood Sports Centre meetings	
Australia Day Committee	
Central Victorian Greenhouse Alliance	
Central Victoria Rural Women's Network	
Healthy Minds Network	
Loddon Youth Committee	
Other Council activities	
DATE	Activity
23/6/20	Inglewood and District Community Bendigo Bank online
24/6/20	LMCL program 3 local councillor –leading excellence Maryborough panel confirmation and questions on Zoom
24/6/20	Inglewood Resource Centre Meeting online
25/6/20	Inglewood Tourism Development Meeting
30/6/20	CWA meeting Dingee
14/7/20	Council Forum Wedderburn

15/7/20	Campbells Forest Hall meeting
28/7/20	Council meeting Wedderburn
2/7/20	Loddon Plains Landcare meeting online
6/7/20	Loddon Plains Landcare final draft Sustainable Agriculture Strategic Plan online
20/7/20	Inglewood and Districts Community Bank marketing plan meeting Inglewood

Cr Curnow

Loddon Mallee Waste Resource Recovery Group	
Section 86 Committees: Kingower Development and Tourism Committee	
Municipal Emergency Management Plan Committee and Municipal Fire Management Plan Committee	
Other Council activities	
DATE	Activity
25/6/20	Met with Mr Steve Phillip and Mr Greg Pepper at Puntons Rd, Shelbourne, to discuss drainage and dust suppression near the Pepper home.
29/6/20	Tarnagulla CC Committee of Management meeting.
8/7/20	Meeting at Newbridge Recreation Reserve to discuss the water and sewerage project for Newbridge. Also in attendance, Mr Pinyon, Ms Habner, Mr Phillips, along with Simon Coutts and local committee members.
14/7/20	Loddon Shire Council Forum at Wedderburn.
17/7/20	LMWRRG Board Meeting via computer.
28/7/20	Loddon Shire Council meeting at Wedderburn.

Cr Holt

Municipal Association of Victoria	
Section 86 Committees: Donaldson Park Committee of Management, Wedderburn Community Centre Committee of Management, Wedderburn Engine Park Committee of Management, Wedderburn Mechanics Institute Hall Committee of Management, Wedderburn Tourism Committee of Management	
Audit Committee	
Other Council activities	
DATE	Activity
14/7/20	Attended Council Forum in Wedderburn
14/7/20	Attended Wedderburn Harness Racing Club committee meeting
17/7/20	Participated in Rural Councils Victoria committee meeting electronically.

RESOLUTION 2020/86

Moved: Cr Gavan Holt

Seconded: Cr Neil Beattie

That Council receive and note the Councillors' reports.

CARRIED

10 DECISION REPORTS

10.1 PROPOSED COUNCIL EXPENSES POLICY V1

File Number: 18/01/001

Author: Sharon Morrison, Director Corporate Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: 1. Proposed Council Expenses Policy version 1

RECOMMENDATION

That Council adopts the Council Expenses Policy v1

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Version 4 of the Council Expenses Policy (the Policy) (formerly known as the Councillors Support and Reimbursement of Expenses Policy) was adopted on 13 December 2016 with a four year review date.

BACKGROUND

Section 40 of the Local Government Act 2020 (the Act) states that Councillors and members of delegated committees are entitled to reimbursement of expenses reasonably incurred in the performance of their duties. Section 41 of the Act states that a Council must adopt and maintain an expenses policy in relation to the reimbursement of out-of-pocket expenses for Councillors and members of delegated committees. The policy must be adopted on or before 1 September 2020.

ISSUES/DISCUSSION

In developing the Council Expenses Policy, Council's existing Councillors Support and Reimbursement of Expenses Policy version 4 was used as a base. This base was then compared to the draft policy issued by Local Government Victoria dated 6 June 2020.

The Council Expenses Policy is a merged version of the Councillors Support and Reimbursement of Expenses Policy and the draft policy issued by Local Government Victoria. This merged document was circulated to staff for feedback before being presented to Councillors for discussion at the July 2020 forum.

The merged document is presented to Council for adoption, showing tracked changes to clearly identify changes from the former Councillors Support and Reimbursement of Expenses Policy version 4.

COST/BENEFITS

There are costs associated with the adoption of this policy. However, the benefit of adopting the policy is compliance with the Act and good governance in relation to council expenses incurred by Councillors and delegated committee members.

RISK ANALYSIS

There is a risk that the policy does not adequately capture expenses related to Councillors and delegated committee members however this risk is low given that the policy is based on four versions of historical policy as well as a sector template.

CONSULTATION AND ENGAGEMENT

The policy does not require deliberative engagement under the Act. Staff and councillors have been consulted during the development of the policy.

RESOLUTION 2020/87

Moved: Cr Neil Beattie

Seconded: Cr Geoff Curnow

That Council adopts the Council Expenses Policy v1

CARRIED

10.2 ANNUAL INFRASTRUCTURE PROGRAM 2020 - 2021**File Number:** FOL/19/432621**Author:** David Southcombe, Manager Assets and Infrastructure**Authoriser:** Steven Phillips, Director Operations**Attachments:**

1. Program Budget Summary
2. Project listing - Confidential

This attachment is designated as confidential in accordance with Section 77(2)(c) of the *Local Government Act 1989* on the grounds that it contains information defined as confidential in accordance with Section 3(1)(a) and (g(ii)) of the *Local Government Act 2020*. It contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released; AND private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

3. Project listing - without cost estimates

RECOMMENDATION

That Council adopt the Annual Infrastructure Program 2020 - 2021.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

This issue has not been discussed at any previous Council meeting.

BACKGROUND

Every year Council allocates and spends significant funds on capital infrastructure projects. Council continually carries out scoping of new infrastructure projects and maintains a rolling program of projects. The rolling program is a database that forms the basis of the elements of the Annual Infrastructure Program. Each project is scored based on an assessment matrix relevant to the type of infrastructure as part of the scoping process. This score assists in the development of the Annual Infrastructure Program by providing a level of prioritisation for each of the projects. It is not the only criteria that must be considered in developing a Program. Council has adopted several strategic documents that must also be taken into consideration when preparing the Annual Infrastructure Program. Primarily these are the:

- Council plan
- long term financial plan
- asset management plans
- road register.

The 2020 - 2021 Annual Infrastructure Program has been developed in accordance with the following expenditure requirements of:

- Federal Government Roads to Recovery (R2R) funding of \$2.24 million
- Federal Government Local Roads and Community Infrastructure Program funding of \$2.39 million
- council funds totalling a \$2.25 million
- Heavy Vehicle Safety and Productivity Program \$932,500
- Bridges Renewal Program \$816,325

A budget summary of the 2020 – 2021 Annual Infrastructure Program expenditure by category is included in Attachment 1.

ISSUES/DISCUSSION

The current budget was developed including the allocations of five grant applications that are yet to be determined. Three were made under the Heavy Vehicle Safety and Productivity Program Round Seven, seeking \$932,500 worth of funds for:

- Bridgewater Raywood Rd (Ch 7.21 - Ch 9.21) Reconstruction and Widening
- Echuca-Serpentine Rd (Ch 24.23 - Ch 26) Reconstruction and Widening
- Echuca-Serpentine Rd (Ch 26 - Ch 27.9) Reconstruction and Widening

Two grant applications were made under the Bridges Renewal Program Round Five, seeking \$816,325 worth of funds for:

- Godfrey St Bridge Renewal
- Bailey's Bridge Renewal

If some or all of these grant applications are not successful, the program will be adjusted according to the allocation available and the priority of each of these projects.

Adoption of the proposed program will allow the Council to undertake the following:

- Local Road Gravel Resheet
Funding of \$751,439 has been proposed to resheet and/or treat approximately 19.5 km of the gravel road network. This is an increase on Council's draft budget for the 2020 - 2021 financial year.
- Local Road Shoulder Resheet
Funding of \$86,580 has been proposed to resheet approximately 5.4 km (length include both sides) of the gravel shoulders. This is shorter than the usual length. In 2020 - 2021 the scope reflects the previous good work done in widening sealed pavements on heavily trafficked routes and the current good condition of road shoulders on Council's network.
- Local Road Reconstruction (LRC) – Asset Preservation
Funding of \$2,739,427 has been proposed for asset preservation and upgrade of over 10.47 km of the sealed road network. The projects proposed (see attachment 2) are for the upgrade and rehabilitation of Echuca Serpentine Rd and Bridgewater Raywood Road for which grants have been applied for through the Heavy Vehicle Safety and Productivity Program Round 7. In addition, upgrades are proposed for Laanecoorie Newbridge Rd, Dalziels Rd and Perrys Rd.
- Local Road Reconstruction (LRC) – Safety
Funding of \$100,000 has been proposed for a safety upgrade of the barrier rail on a bridge on Yorkshire Rd.
- Local Road Reconstruction (LRC) – Amenity
Funding of \$264,704 has been proposed for five amenity projects. These projects are all associated with sealing township gravel access (TSA) streets in Pyramid Hill and Wedderburn. They will improve township amenity by reducing dust for adjoining properties. Completing these projects will ensure every property in the Pyramid Hill township has sealed road access.

- Township street improvement (TSI)
Funding of \$924,964 has been proposed to replace and install new footpaths totalling 3,335 sqm in a number of towns and install new kerb and channel in Boort. Details of the individual projects are provided in attachment 2.
- Urban & Township Drainage
Funding of \$429,240 has been proposed for a number of smaller culvert replacements, a Review of the Skinners Flat Reservoir Safety Manual, and for the improvement of drainage in Heales St, Inglewood.
- Local bridges and culverts
Funding of \$1,933,950 has been proposed for a number of culvert replacement and two larger bridge replacements. The bridge replacements are for Baileys Rd Bridge east of Inglewood and Godfrey St Bridge in Wedderburn. Grants have been applied for both of these projects under the Bridges Renewal Program Round 5.
- Reseals
Funding of \$723,259 has been proposed to reseal and final seal approximately 35 km of the sealed road network. The roads to be resealed will be finalised after inspections in the first quarter of 2020 – 2021, with works to be undertaken in early 2021.
- Parks and Gardens
Funding of \$152,510 has been proposed towards betterment of the existing parks and replacement of critical township street trees. The lists of project are included Attachment 2.
- Buildings
Funding of \$527,436 is allocated for a number of building projects. The largest project financially is for the project associated with maintenance works at the Korong Vale Mechanics Institute Hall which requires replacement of its weatherboards and roof.

The total proposed expenditure is summarised at a sub-program level in Attachment 1. Attachment 2 provides details of the individual projects contained within the Program and is provided as a confidential document due to potential commercial sensitivity. Attachment 3 provides the same information as Attachment 2 with the commercially sensitive information removed.

Most expenditure categories exceed what was in the 2020 - 2021 Draft Budget. This is a result of the Federal Government Local Roads and Community Infrastructure Program allocation which was apportioned across a number of categories. In addition, the potential grant funding that has been applied for has been allocated to the relevant categories.

The Road Reseals Work Category is currently allocated \$723,259 without a finalised project list. This list will be finalised after onsite inspections have been completed in the early part of 2020 - 2021 with works to be undertaken later in the financial year.

COST/BENEFITS

The Annual Infrastructure Program is a significant part of Councils annual expenditure. With the additional funds provided to Council through successful grant applications the 2020 – 2021 Program totals \$8,633,509.

The benefit of the proposed expenditure is that it will allow Council to maintain safe public infrastructure and decrease annual liability over all asset classes. Better roads, better public facilities and improved bridges are the key outcomes of the proposed program which aligns with

the strategic objective of “Support development of a prosperous and diverse economy” as stipulated in Council Plan 2017 – 2021.

RISK ANALYSIS

One of the risks identified with the proposed program is cost overrun. The estimated cost of each project has been evaluated based on current unit rates, industry practice and contingencies. The likelihood of the risk is unlikely and the consequence is minor as per Council’s risk matrix. The risk is thus deemed to be low.

The other risk identified is the delay in delivering projects. In previous years, detailed design for projects in the program was only undertaken following Council resolution. However, the design team has already started designing the projects as proposed in the program thus ensuring that such projects are ready to be executed. This mitigation has changed the likelihood of delay to possible from likely. The consequence of the delay is insignificant and as such the risk is deemed low.

There is a risk that not all the grants applied for under the Heavy Vehicle Safety and Productivity Program and Bridges Renewal Program will be successful. If this occurs, the project list will be adjusted according to the available funding and priority of projects.

CONSULTATION AND ENGAGEMENT

The program has been developed in consultation with Council staff, in particular the Assets & Infrastructure Department and the Works Department. Other stakeholders and community members make contributions to the rolling program throughout the year via works requests and onsite meetings and visits conducted by staff.

RESOLUTION 2020/88

Moved: Cr Colleen Condliffe

Seconded: Cr Neil Beattie

That Council adopt the Annual Infrastructure Program 2020 - 2021.

CARRIED

10.3 TARNAGULLA WARD STRATEGIC FUND ALLOCATION - SHELBOURNE RAILWAY STATION

File Number: FOL/19/120565

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council allocate a provisional budget of \$1,500 to support the purchase of interpretive signage and frames for the Shelbourne Railway Station Complex from the Tarnagulla Ward strategic fund.

CONFLICT OF INTEREST

There are no conflicts of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

There has been no previous Council discussion related to the item within this report. Council has previously considered an application for a project specific allocation from the Tarnagulla Ward strategic fund and use of the Tarnagulla Ward strategic fund to deliver a number of smaller projects.

BACKGROUND

Council has previously resolved to, by exception, allow the Tarnagulla Ward strategic fund to be used to deliver a number of smaller projects, with an initial \$40,000 allocation to support the re-pointing of brickwork in the Newbridge Hall, \$20,000 to support the painting of the Laanecoorie Hall, \$40,000 to support the Newbridge Recreation Reserve Committee of Management to purchase a tractor for use at the reserve, and in-principle support for a project to asphalt the entrance to the Tarnagulla Community Centre and associated drainage works, with a future report to be prepared detailing the costs.

ISSUES/DISCUSSION

An additional project has been identified in the Tarnagulla Ward which is proposed for Council consideration for allocation of funding.

In July 2019, Cr Curnow passed on a request for Council support for interpretive signage at the Shelbourne Railway Station Complex, as well as heritage overlay listing for the site. An extract from the Shelbourne Railway Station Complex Heritage Assessment, April 2019, states:

Shelbourne Railway Station Complex materially assists in the interpretation of the layout of stations in the wheat belt authorised under the Railway (Octopus) Act no 821. First, the original approximately 200-foot long passenger platform mound with ramped ends is intact, as is the approach roadway. A remnant of the platform wall is also in place. Second, it is situated in a remote location adding to its sense of history. It stands out prominently in the landscape. Third, the former Grain Elevators Board assemblage of Williamstown Type silos, original Hawke and Company weighbridge, Victorian Oats Pool shed, gate office and round closet have survived with a high degree of integrity making the place unique amongst the sites compared.

At the time, Council staff suggested that funding for purchase and installation of signage could be applied for through the Community Planning process. The ongoing responsibility for maintenance

and replacement of signs, once installed, would be 'owned' and maintained by the community group.

Council staff have obtained indicative estimates for signage and stands, which total \$1170. It is proposed to seek a provisional allocation of \$1,500 from the Tarnagulla Ward strategic fund to allow for any contingencies.

Any unspent funds, if the project is delivered within this provisional amount, will be returned to the reserved Tarnagulla Ward strategic funds.

COST/BENEFITS

With a number of smaller towns within the Tarnagulla Ward, the ability to use the Tarnagulla Ward strategic fund to deliver a number of smaller projects provides a direct benefit to these communities through the delivery of important local projects that may otherwise not be undertaken.

With \$400,000 of the initial strategic funding available, there are sufficient funds to provide the provisional amount recommended for allocation to this project.

RISK ANALYSIS

There is little risk associated with the deliverable components of this report. The associated risk is that without the support of the Tarnagulla Ward strategic fund this project, which has been identified as important to the local communities, may not be undertaken.

CONSULTATION AND ENGAGEMENT

The information to support the development of this report has been provided by Cr Curnow. Council staff have been involved in the preliminary work undertaken.

RESOLUTION 2020/89

Moved: Cr Geoff Curnow
Seconded: Cr Colleen Condliffe

That Council allocate a provisional budget of \$1,500 to support the purchase of interpretive signage and frames for the Shelbourne Railway Station Complex from the Tarnagulla Ward strategic fund.

CARRIED

10.4 DRAFT GOVERNANCE RULES - PUBLIC COMMENT

File Number: fol/19/126277

Author: Lynne Habner, Manager Executive and Commercial Services

Authoriser: Phil Pinyon, Chief Executive Officer

Attachments: Nil

RECOMMENDATION

That Council resolves to advertise the draft Governance Rules for public comment, from 1 August to 17 August 2020.

CONFLICT OF INTEREST

There are no conflicts of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

A presentation was provided to the July Council Forum outlining the development process and timeframe for delivery of a draft set of Governance Rules.

BACKGROUND

Section 60 of the Local Government Act 2020 states:

60 Governance Rules

- (1) A Council must develop, adopt and keep in force Governance Rules for or with respect to the following—
 - (a) the conduct of Council meetings;
 - (b) the conduct of meetings of delegated committees;
 - (c) the form and availability of meeting records;
 - (d) the election of the Mayor and the Deputy Mayor;
 - (da) the appointment of an Acting Mayor;
 - (e) an election period policy in accordance with section 69;
 - (f) the procedures for the disclosure of a conflict of interest by a Councillor or a member of a delegated committee under section 130;
 - (g) the procedure for the disclosure of a conflict of interest by a Councillor under section 131;
 - (h) the disclosure of a conflict of interest by a member of Council staff when providing information in respect of a matter within the meaning of section 126(1);
 - (i) any other matters prescribed by the regulations.
- (2) The Governance Rules must provide for a Council to—
 - (a) consider and make decisions on any matter being considered by the Council fairly and on the merits; and
 - (b) institute decision making processes to ensure that any person whose rights will be directly affected by a decision of the Council is entitled to communicate their views and have their interests considered.
- (3) A Council may amend its Governance Rules.
- (4) Subject to subsection (5), a Council must ensure that a process of community engagement is followed in developing or amending its Governance Rules.
- (5) Subsection (4) does not apply if the Council is developing and adopting or amending a Governance Rule that only adopts a good practice guideline issued by the Minister under section 87.

- (6) A Council must comply with its Governance Rules.
- (7) A Council must adopt the first Governance Rules under this section on or before 1 September 2020.
- (8) Until a Council adopts Governance Rules under this section, the Local Law Meeting Procedures made by the Council under the Local Government Act 1989 apply as if the Local Law Meeting Procedures had been adopted as Governance Rules under this section.

ISSUES/DISCUSSION

Council had adopted its current version of Local Law 1 - Processes of Municipal Government in April 2017, following a thorough review and consultation conducted by a consultant.

Local Government Victoria has produced a template to assist councils in developing their new Governance Rules. On reviewing the template, it was found to be significantly more complex and detailed than the current Local Law 1.

Given the short timeframe required for Council to adopt the new Governance Rules, a consultant was engaged to review Local Law 1 with a view to changing it into the required Governance Rules by incorporating the elements that are required under the Local Government Act 2020, but without making the new document any more complex than is necessary.

The amendments considered necessary to comply with the new Act included:

- Committee arrangements under the new Act
- Provision for Deputy Mayor, if desired by future Councils
- New meeting descriptions to replace “ordinary” and “special” council meetings
- Replacing more technical meeting procedures with:
 - empowering the Mayor to decide many procedural matters such as putting the question, adjourning debate, suspending standing orders, altering speaking times, etc. without requiring a formal motion and vote
 - providing that matters not covered in the Governance Rules will be decided by the Mayor (noting that capacity for the Mayor to misuse these powers is limited by the ability of Council to dissent from a Mayor’s decision).
- Describing the role of the Mayor as leading the meeting in a way that ensures good decision making, which will provide guidance for the exercise of the Mayor’s powers and reinforce the Act. Good decision making:
 - Is informed about relevant circumstances and requirements
 - Involves open participation by councillors
 - Is transparent to participants and observers
 - Allows a fair hearing for anyone affected by a decision
 - Reflects the results of community engagement
 - Is focussed on the issues at hand
 - Is conducted in an orderly manner.
- Describing the role of the CEO in Council meetings to clarify that the CEO has important roles under the Act to support the Mayor and councillors in council meetings by:
 - Ensuring council is provided with information needed to make good decisions
 - Advising of any legal or administrative implications of decisions
 - Helping clarify any resolution that has unclear application
 - Ensuring support for procedural and administrative matters.
- Describing the role of Councillors

- Clarifying procedures for conflicts of interest
- Inclusion of the Election Period Policy in the Governance Rules.

The resulting draft Governance Rules will be provided prior to the July Council meeting. They were still under development at the time of writing this report.

In order to adopt new Governance Rules before 1 September 2020, they will need to be presented to the August Council meeting for final adoption.

Prior to adoption, section 60(4) requires that a process of community engagement is followed. This report recommends that Council resolve to advertise the draft Governance Rules for a comment period of two weeks to address the requirement for community engagement.

COST/BENEFITS

Development of the new Governance Rules within the required timeframe has necessitated the engagement of a consultant, which is a cost to Council. However, the approach to amending the existing Local Law 1 was considered to be a more streamlined process than replacing it with a completely new document, providing efficiencies for its adoption within the time allowed.

RISK ANALYSIS

By adopting the Governance Rules, Council is addressing the risk of non-compliance with the new Local Government Act 2020.

CONSULTATION AND ENGAGEMENT

The Governance Rules have been developed in consultation with relevant staff within the organisation, and Councillors were provided an outline of the process and timelines at the July Council Forum.

RESOLUTION 2020/90

Moved: Cr Geoff Curnow
Seconded: Cr Gavan Holt

That Council resolves to advertise the draft Governance Rules for public comment, from 1 August to 17 August 2020.

CARRIED

10.5 LODDON SHIRE COMMUNITY GRANTS PROGRAM 2020/2021**File Number:** 16/02/01**Author:** Wendy Gladman, Director Community Wellbeing**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. 2020/2021 Community Grants Assessment Summary**RECOMMENDATION**

That Council endorse the allocation of \$123,286 in grants to Group 1 applications under the 2020/21 Loddon Shire Community Grants Scheme as outlined in the attachment provided with this report.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Information on the Community Grant applications received for the 2020/21 allocation was provided to Council at the 14 July 2020 Council forum.

BACKGROUND

The Loddon Shire Community Grants Scheme commenced in 2000/2001.

Council initiated the scheme to assist recreation, sporting and service organisations to deliver projects that improve the quality of life for residents. Since the scheme was initiated, Council has invested approximately \$2,500,000, supporting over seven hundred community-based projects worth over \$5,300,000.

Council's 2020/21 budget includes an allocation of \$200,000 for the Community Grants Scheme.

In addition to this amount, \$10,513 has been carried over from the 2019/20 community grants program. This means that an amount of \$210,513 is available in the 2020/2021 financial year for allocation through the community grants program.

Applications for the 2020/21 Community Grants Scheme opened in 1 March 2020 and closed on 1 June 2020 (an extension of one month).

Applications have been assessed against the following criteria:

- demonstrated community need
- improved existing facilities
- increased participation
- multi-use and broad community benefit
- self-help i.e. in-kind and/or cash commitment

Where applicable, projects have also been assessed in consideration of:

- the efficient use of resources, for example energy efficiency components of the project or sharing of resources with the wider community
- ability to provide access for all, for example does the project consider the needs of people with a disability or the elderly
- projects that pose inherent risk in terms of public safety have been assessed in terms of the severity of the risk prior to being considered for funding.

As per the guidelines, the following types of projects are ineligible for funding:

- applicants who have outstanding acquittals from previous funding rounds
- retrospective projects or projects which have already been commenced
- projects which are not ready and which will not be completed within a 12 month period from the date of receiving the funding
- projects that are considered the sole responsibility of another authority (for example water authorities and health and welfare agencies)
- open space projects on public owned or managed land
- activities such as administrative costs (such as wages, rent or insurance), utility charges (such as a power bill) or projects of an ongoing maintenance nature (such as mowing lawns)
- projects designed to promote political or religious ideals
- projects which do not meet the funding ratio.

With the transition to online applications, there is no ability for applicants to submit projects after the closing date, so there is no information on late projects included in this report.

ISSUES/DISCUSSION

In total 40 applications requesting financial assistance to the approximate value of \$210,000 were received. Of these 40 applications, 29 applications have full and complete application documentation and have been assessed, and presented to Council as Group 1 for review (in two reports). Two applications for the Pyramid Hill Memorial Hall, submitted to access unspent 2019/2020 grant funds, have been included in this assessment process due to timing of the applications.

The remaining 11 applications require further information before they can be assessed by Council officers against the guidelines. It is anticipated that these 11 applications will be brought before Council, as Group 2, at the August Forum and Meeting.

Of the 28 Group 1 compliant applications included in this report, 23 have been recommended for funding totalling \$123,286.

Five applications did not align with the funding guidelines and have not been recommended for funding. These include:

- Life Saving Victoria: Virtual 'Sink or Swim' youth aquatic safety program is the responsibility of other organisations including Life Saving Victoria and/or the Department Education and Training (DET).
- Arnold Hall Committee: Replacing termite damaged wall. Seeking Community Planning allocation and have submitted an application under this program. Community Grant application didn't include painting.
- North Central Hockey Association: Purchase of face masks for players, now compulsory for all involved in short corners. Face masks are considered consumable sports equipment like balls, dart board etc and are not fundable under program guidelines.
- Wedderburn Community House: Funding for new printer to support community printing and newsletter. It is expected that printing for other groups/community members is conducted on a fee for service basis which should include a component for replacement costs. Neighbourhood house printing undertaken would be considered to be the responsibility of another agency. Funding is provided for Scoop and Scuttlebutt printing through the community grants program. A similar application was submitted and refused under 2019/2020 program.
- Pyramid Hill Memorial hall: Power upgrade – Powercor line upgrade. This project involves the upgrade of power cable from the power pole to a pit on the hall property boundary. This project has been completed and is a retrospective request for funding.

Applications proposed to be transferred from community planning program applications to the community grants program

It is proposed that the following community planning application is transferred to the community grants program for consideration:

- Wedderburn Historic Engine and Machinery Society: Restoration of 1913 Day-Elder Truck

Contact has been made to confirm that the applicant can meet the one third in-kind/cash contribution required. The applicant confirmed that this application should have been submitted as a Community Grant application.

There are sufficient funds available in the budget to accommodate this project and this funding request has been included in the overall tally of this report of \$123,286.

COST/BENEFITS

The Community Grants Scheme offers significant benefit to the local community through provision of funding for specific projects which may otherwise struggle to secure funding through other infrastructure programs or initiatives. As demonstrated in the value of projects delivered since the inception of the scheme, Council's investment towards these grants yields far greater community benefit both in terms of financial investment and social wellbeing.

As per Council's previous commitment; administration of the scheme has continued on the basis of \$200,000 being available annually to contribute towards proposed community projects and programs, with an additional \$10,513 of unspent funds carried forward from the 2019/20 funding round.

The funding for recommended Group 1 applications included in this report totals \$123,286.

RISK ANALYSIS

Primary risks associated with the Community Grants Scheme are believed to be as follows:

Adherence to Program Guidelines: Detailed program guidelines identify which projects and programs are considered eligible for Community Grants. All applications are assessed against these guidelines for eligibility so as to ensure that funding made available through this program is distributed equitably and provides greatest benefit to the overall Loddon community.

Failure to adhere to these guidelines could comprise the integrity of the grant program and the ability for Council to adequately fund appropriate community projects.

Failure to deliver projects: All successful applicants are required to adhere to a formal funding agreement which clearly identifies the purpose of the grant, delivery timeframes and reporting requirements. This is to ensure that expenditure of public money is conducted in a transparent and efficient manner.

CONSULTATION AND ENGAGEMENT

The Loddon Shire Community Grants program is advertised annually with applications for the 2020/21 round closing on 1 June 2020. During this period, community groups or individuals interested in applying for grants are able to contact relevant staff to discuss their proposals.

Funding guidelines are also made available to prospective applicants via Council's website.

All unsuccessful applicants will be provided feedback in regard to their applications after recommendations are finalised and endorsed by Council.

RESOLUTION 2020/91

Moved: Cr Neil Beattie

Seconded: Cr Colleen Condliffe

That Council endorse the allocation of \$123,286 in grants to Group 1 applications under the 2020/21 Loddon Shire Community Grants Scheme as outlined in the attachment provided with this report.

CARRIED

10.6 LODDON SHIRE COMMUNITY GRANTS PROGRAM 2020/21 - SERPENTINE INDIVIDUAL ASSESSMENT

File Number: 16/02/01
Author: Sarah Perry, Project Liaison Officer
Authoriser: Phil Pinyon, Chief Executive Officer
Attachments: Nil

RECOMMENDATION

That Council endorse the allocation of \$957 under the 2020/21 Loddon Shire Community Grants Scheme as outlined in this report.

CONFLICT OF INTEREST

Director Community Wellbeing, Wendy Gladman has declared a conflict of interest as a member of the Serpentine Bowling Club.

The following actions were undertaken to mitigate the conflict:

- exclusion of conflicted party during initial assessment of this application
- exclusion of conflicted party during discussion with Council involving funding recommendation related to this application.

Wendy Gladman left the meeting at 3.29pm.

PREVIOUS COUNCIL DISCUSSION

Information on the Community Grant applications received for the 2020/21 allocation was provided to Council at the 14 July 2020 Council forum.

BACKGROUND

This report has been prepared separate to the main Community Grants report due to the identified conflict of interest.

ISSUES/DISCUSSION

The Serpentine Bowling Club has submitted an application to replace the pump in their chemical spray unit. The application also contained routine playing surface maintenance and mower maintenance components that are ineligible under the Community Grants Program guidelines. These components have been removed from the recommended allocation.

Table 1: Application summary

Applicant	Project Title	Total project cost	Amount requested	Community contribution	Recommended allocation
Serpentine Bowling Club	Serpentine bowling green renovation and machinery maintenance	\$3,214	\$2,414	\$478	\$957

COST/BENEFITS

As per Council's previous commitment; administration of the scheme has continued on the basis of \$200,000 being available annually to contribute towards proposed community projects and programs, with an additional \$10,513 of unspent funds carried forward from the 2019/20 funding round.

The funding recommended for the Group 1 application included in this report totals \$957 and is in addition to the funding recommendation for the \$123,286 contained in the Loddon Shire Community Grants Program 2020/2021 report for the balance of the Group 1 applications.

RISK ANALYSIS

Primary risks associated with the Community Grants Scheme are believed to be as follows:

Adherence to Program Guidelines: Detailed program guidelines identify which projects and programs are considered eligible for Community Grants. All applications are assessed against these guidelines for eligibility so as to ensure that funding made available through this program is distributed equitably and provides greatest benefit to the overall Loddon community.

Failure to adhere to these guidelines could comprise the integrity of the grant program and the ability for Council to adequately fund appropriate community projects.

Failure to deliver projects: All successful applicants are required to adhere to a formal funding agreement which clearly identifies the purpose of the grant, delivery timeframes and reporting requirements. This is to ensure that expenditure of public money is conducted in a transparent and efficient manner.

CONSULTATION AND ENGAGEMENT

The Loddon Shire Community Grants program is advertised annually with applications for the 2020/21 round closing on 1 June 2020. During this period, community groups or individuals interested in applying for grants are able to contact relevant staff to discuss their proposals.

Funding guidelines are also made available to prospective applicants via Council's website.

All unsuccessful applicants will be provided feedback in regard to their applications after recommendations are finalised and endorsed by Council.

RESOLUTION 2020/92

Moved: Cr Colleen Condliffe

Seconded: Cr Neil Beattie

That Council endorse the allocation of \$957 under the 2020/21 Loddon Shire Community Grants Scheme as outlined in this report.

CARRIED

Wendy Gladman returned to the meeting at 3.31pm.

10.7 PROPOSED PUBLIC TRANSPARENCY POLICY VERSION 1**File Number:** 18/01/001**Author:** Sharon Morrison, Director Corporate Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Proposed Public Transparency Policy version 1**RECOMMENDATION**

That Council adopts the Public Transparency Policy v1

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

The draft Public Transparency Policy was discussed at the Council Forum on 14 July 2020.

BACKGROUND

Section 57 of the Local Government Act 2020 (the Act) states that Council must adopt and maintain a public transparency policy. The policy must be adopted on or before 1 September 2020.

ISSUES/DISCUSSION

This Public Transparency Policy has been developed using a draft policy prepared by Local Government Victoria. The draft was circulated to staff for comment before being presented to Councillors for discussion at the July Council Forum.

COST/BENEFITS

There are minimal costs associated with the adoption of this policy. However, the benefit of adopting the policy is compliance with the Act and good governance in relation to transparency.

RISK ANALYSIS

There is a risk that Council appears to lack transparency in its decision making. The development and application of this policy will help to mitigate this risk.

CONSULTATION AND ENGAGEMENT

The policy does not require deliberative engagement under the Act. Staff and councillors have been consulted during the development of the policy.

RESOLUTION 2020/93

Moved: Cr Neil Beattie

Seconded: Cr Colleen Condliffe

That Council adopts the Public Transparency Policy v1 as tabled.

CARRIED

10.8 PROPOSED COMMUNITY ASSET COMMITTEE POLICY V1**File Number:** 18/01/001**Author:** Sharon Morrison, Director Corporate Services**Authoriser:** Phil Pinyon, Chief Executive Officer**Attachments:** 1. Proposed Community Asset Committee Policy version 1**RECOMMENDATION**

That Council:

1. rescinds the Section 86 Committee Policy version 2 effective 1 September 2020
2. adopts the Community Asset Committee Policy version 1 effective 1 September 2020.

CONFLICT OF INTEREST

There is no conflict of interest for any Council staff member involved in the preparation of this report, or involved in the subject matter of the report.

PREVIOUS COUNCIL DISCUSSION

Version 2 of the Section 86 Committee Policy was adopted on 26 March 2019 with a four year review date. The Community Asset Committee Policy version 1 (replacing the Section 86 Committee Policy) was discussed at the July 2020 Council Forum.

BACKGROUND

The Local Government Act 1989 made provision for Council to delegate any of its functions, duties or powers to a special committee (often known as a section 86 committee).

Section 65 of the Local Government Act 2020 (the Act) states that a council may establish a Community Asset Committee and appoint as many members to the Community Asset Committee as the Council considers necessary to enable the Community Asset Committee to achieve the purpose of managing a community asset in the municipal district.

ISSUES/DISCUSSION

In developing the Community Asset Committee Policy, Council's existing Section 86 Committee Policy version 2 was used as a base. This base was then compared to the draft guidelines issued by Local Government Victoria dated 1 June 2020.

This merged document was circulated to staff and section 86 committees for feedback before being presented to Councillors for discussion at the July 2020 forum.

The merged document is presented to Council for adoption, showing tracked changes to clearly identify changes from the former Section 86 Committee Policy version 2.

COST/BENEFITS

There are minimal costs associated with the adoption of this policy. However, the benefit of adopting the policy is compliance with the Act and good governance in relation to community asset committees.

RISK ANALYSIS

There is a risk that the policy does not adequately respond to the needs of Council, the community and committees. The policy can be reviewed at any time to address issues as they are identified.

CONSULTATION AND ENGAGEMENT

The policy does not require deliberative engagement under the Act. Staff, section 86 committees and councillors have been consulted during the development of the policy.

RESOLUTION 2020/94

Moved: Cr Gavan Holt

Seconded: Cr Geoff Curnow

That Council:

1. rescinds the Section 86 Committee Policy version 2 effective 1 September 2020
2. adopts the Community Asset Committee Policy version 1, incorporating an amendment to include that the Ward councillor be an ex-officio non-voting member of each community asset committee within their Ward, effective 1 September 2020.

CARRIED

11 INFORMATION REPORTS

Nil

12 COMPLIANCE REPORTS

Nil

13 GENERAL BUSINESS

Nil

14 CONFIDENTIAL ITEMS

The Mayor announced that Council had completed the items listed in the open Council meeting that has been live streamed to the public and that the live streaming will now cease, to allow Council to consider the following confidential matters:

RESOLUTION 2020/95

Moved: Cr Colleen Condliffe

Seconded: Cr Neil Beattie

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 66(1) and 66(2)(a) of the Local Government Act 2020:

14.1 REVIEW OF CONFIDENTIAL ACTIONS

This matter is considered to be confidential under Section 3(1)(h) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with confidential meeting information, being the records of meetings closed to the public under section 66(2)(a).

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, may disclose confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)

14.2 CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW

This matter is considered to be confidential under Section 3(1)(f) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

Pursuant to section 66(5)(b) of the Local Government Act 2020, the information contained within this report is confidential due to personnel matters.

CARRIED

The Mayor thanked the members of the public for showing their interest in Council matters and called for a motion to close the Meeting to the Public

RESOLUTION 2020/96

Moved: Cr Colleen Condliffe

Seconded: Cr Neil Beattie

That the meeting be closed to the public at 3.51pm.

CARRIED

14.1 REVIEW OF CONFIDENTIAL ACTIONS**RESOLUTION 2020/97**

Moved: Cr Geoff Curnow

Seconded: Cr Neil Beattie

That Council receive and note the action sheet.

CARRIED

14.2 CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW**RESOLUTION 2020/98**

Moved: Cr Colleen Condliffe

Seconded: Cr Geoff Curnow

That Council endorse the 2019/20 performance review outcomes with the commentary, as outlined in Attachment 1 to this report, the remuneration review referenced in this report and the Performance Objectives for 2020/21 as outlined in Attachment 2 to this report.

CARRIED

NEXT MEETING

The next Ordinary Meeting of Council will be held on 25 August 2020 commencing at 3pm.

There being no further business the meeting was closed at 4.10pm.

Confirmed this.....day of..... 2020

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CHAIRPERSON