

LODDON SHIRE COUNCIL

Notice of an Ordinary Meeting of the Loddon Shire Council to be held in the Council Chambers, Serpentine on Tuesday 28 July 2015 at 3pm.

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1. APOLOGIES

Nil

2. PREVIOUS MINUTES

2.1 CONFIRMATION OF MINUTES

SUMMARY

Seeking approval of the unconfirmed minutes of the previous Council Forum and Meetings.

Author: John McLinden - Chief Executive Officer

Council Plan ref: Core business 8: Compliance

File No: 02/01/001

Attachment: Nil

RECOMMENDATION

That Council confirm:

1. *the minutes of the Council Briefing of 23 June 2015*
2. *the minutes of the Ordinary Council Meeting of 23 June 2015*
3. *The minutes of the Council Forum of 15 July 2015*

2.2 REVIEW OF ACTION SHEET

SUMMARY

Approval of Action Sheet.

Author: John McLinden - Chief Executive Officer

Council Plan ref: Core business 8: Compliance

File No: 02/01/001

Attachment: 2.2 Action Sheet

RECOMMENDATION

That Council receive and note the Action Sheet.

3. COUNCILLORS' REPORTS

3.1 MAYORAL REPORT

SUMMARY

Approval of the Mayoral Report.

Author:	John McLinden, Chief Executive Officer
Council Plan ref:	Core business 1: Leadership
File No:	02/01/001
Attachment:	Nil

RECOMMENDATION

That Council receive and note the Mayoral Report.

3.2 COUNCILLORS' REPORT

SUMMARY

Approval of Councillors' Reports.

Author:	John McLinden, Chief Executive Officer
Council Plan ref:	Core business 1: Leadership
File No:	02/01/001
Attachment:	Nil

RECOMMENDATION

That Council receive and note the Councillors' Report.

4. DECISION REPORTS

4.1 BOORT DISTRICT SCHOOL – WAKAKIRRI FESTIVAL FUNDING

SUMMARY

Presents Council with a recent request received from the Boort District School in respect to sponsorship to facilitate attendance of approximately 100 local students at the upcoming Wakakirri festival.

Author	Ian McLauchlan, Director Operations
Council Plan ref:	Strategic Platform 7: Connect with the next generation
File no:	16/03/005
Attachment:	Boort District School Sponsorship Request

RECOMMENDATION

That Council sponsor the Boort District School to attend the Wakakirri festival in the amount of \$1,500.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

[Refer to the Staff and Contractors Code of Conduct for definitions of conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

This matter has not previously been discussed with Council.

BACKGROUND

Boort District School have requested that Council sponsor the attendance of approximately 100 local students to the pending Wakakirri theatrical performance festival.

Historically, similar requests for funding have been received, and subsequently supported, for the schools participation at the now defunct Rock Eisteddfod challenge. In light of the cancellation of this event the Boort District School is seeking to support their student's development, experience and exposure to the arts through participation in the Wakakirri festival.

Established in 1992, Wakakirri is Australia's largest Performing Arts event for schools, involving over 20,000 students across every State and Territory each year. The aim of Wakakirri is to teach students about themselves and others through creating and sharing stories and by this process develop students' educational outcomes, lifestyle choices and community awareness.

Stories are performed in professional theatres in front of the official 'Wakakirri Panel' who are searching for 'Story of the Year'. Over 1 million people watch Wakakirri performances each year.

ISSUES/DISCUSSION

Each year Council allocates funding towards youth development programs, events or training. Support for such initiatives is aimed at enhancing youth participation and engagement, relationship building and contributing to the developmental and learning outcomes of young people within the community.

Through the development and implementation of a youth strategy, Council recognises the importance of young people to the future of the Shire and the importance of working with them to make the Shire a place where they feel important, supported and safe; and where they can have choices in relation to their recreation, social, health and education aspirations.

Sponsorship of the Boort District School participation at the Wakakirri festival is considered to meet these objectives, in that it will be supporting local students to gain new experiences, develop new skills and knowledge and provide the opportunity for personal and community expression through theatrical performance.

Council has been requested to provide sponsorship for the transport of students to the event. Based upon the event budget provided by the school, it appears that student transportation costs will be \$3,500. The available Youth Development Budget for 2015-2016 is currently \$8,000.

Allocation of the full \$3,500 from this budget will have implications for the support of other youth programs, projects and initiatives which are likely to require funding throughout the course of the financial year. As such, subject to any associated increase the annual Youth Development budget it is being recommended that Council sponsor the Boort District School Wakakirri festival attendance in the amount of \$1,500.

COSTS/BENEFITS

It is proposed that the nominated sponsorship amount be funded via the Council's 2015-2016 Youth Development budget.

By providing the requested sponsorship, local students of the Boort District School will be able attend this nationally recognised theatrical event which aims to develop students' educational outcomes, lifestyle choices and community awareness.

RISK ANALYSIS

It is not considered that there are any risks associated with the provision of sponsorship to the Boort District School for attendance at the Wakakirri performance.

It is possible that similar requests from other schools within the municipality may be received in the future.

CONSULTATION AND ENGAGEMENT

Boort District School have officially requested sponsorship from Council. No other consultation was required.

4.2 PROPOSED LOCAL LAW NO. 4 - ENVIRONMENT

SUMMARY

Seeks Council approval to prepare and exhibit a new local law.

Author	Tyson Sutton, Manager Planning and Local Laws
Council Plan ref:	Core business 9: Regulation
File no:	04/01/001
Attachment:	Draft Local Law No. 4 - Environment

RECOMMENDATION

That Council:

1. *Resolve to make a new local law being local law No. 4 – Environment.*
2. *Place draft local law No. 4 – Environment on exhibition for a period of 28 days in accordance with Section 223 of the Local Government Act 1989*

PREVIOUS COUNCIL DISCUSSION

Council initially discussed this matter at its forum on 12 May 2015.

BACKGROUND

Local Law No. 4 (Environment) has expired and a new Local Law is required. A new local law has been drafted and is based on the previous document, with amendments made to simplify enforcement and ensure it satisfactorily achieves its goals.

Section 119 of the Local Government Act 1989 provides the procedure for making a Local Law. The Act states that Council must give public notice of the proposed Local Law. The public notice must state that any person affected by the Local Law may make a submission in accordance with Section 223 of the Act. The public notice must include an end date for the receipt of any submissions.

ISSUES/DISCUSSION

Proposed Local Law No. 4 – Environment seeks to achieve a number of objectives.

- 1) To provide a safe and healthy environment in which the residents of the municipal district may enjoy a quality of life that meets the general amenity expectations of the community.
- 2) To control activities or land use which may be hazardous, unsafe or detrimentally impact upon quality of life or the environment within the municipal district.
- 3) To control nuisances which may adversely impact upon health, safety or welfare of any person within the municipal district, or be detrimental to an individual's quality of life.
- 4) To facilitate regulation and enforcement action so as to protect the environment and general amenity within the municipal district.
- 5) To provide for the peace order and good government of the municipal district.
- 6) To provide for the administration of the Council's powers and functions under relevant legislation.

To achieve these objectives the proposed local law addresses 27 separate issues across 4 themes. The themes are safety, people and property, environment, animals and disposal of waste.

The proposed local law seeks to regulate the following:

- dangerous or hazardous properties
- untidy or unsightly properties
- chimneys
- fires in the open air

- recreation vehicles
- use of a motorised vehicle on any land
- advertising, bill posting and junk mail
- audible bird scaring devices
- camping
- circuses, carnivals and festivals
- camping on private property
- temporary dwellings
- keeping animals
- animal housing
- European wasps and bees
- location of poultry houses
- control of noisy animals and birds
- removing or interfering with recyclable material
- domestic waste
- trade waste and waste hoppers
- transportation of waste
- use of tip by residents and ratepayers
- use of tip by non-residents and ratepayers
- depositing of waste at municipal tip
- dumping of ice chests, trunks or similar containers
- scavenging at municipal tip
- drainage tapplings.

Local Law No. 4 – Environment is largely based on the previous local law with refinements to improve clarity and enable authorised officers to better respond to issues. The most significant changes proposed from the previous local law are the inclusion of provisions relating to fires in the open air and for the impounding of items. Penalties have also been adjusted to better reflect the nature of the offence.

The inclusion of regulation on burning in the open air is designed to control nuisance behaviour associated with smoke from campfires/bonfires in residential areas. The local law is not intended to restrict the common practice of residents burning small amounts of green or timber waste.

Complaints are currently dealt with in accordance with the Public Health and Wellbeing Act 2008. The complainant is required to co-operate with a lengthy investigation to obtain sufficient evidence against the accused, usually a neighbour. Complainants often withdraw from the legal process without cessation of the complaint. The inclusion of a clause that directly refers to nuisance smoke will empower authorised officers to act unilaterally and in a timely manner, to abate the nuisance.

The enforcement provisions of the proposed local law are designed to guide the compliance process. The previous local law established a process when items were impounded, however, did not provide power to seize or impound. Including sub-section 10.2.5 will provide a clear interpretation of powers to seize and impound in accordance with the objective of the local law.

COSTS/BENEFITS

The proposed local law will assist in the good governance of the municipal district. It will facilitate the regulation of activities and processes that may be detrimental to the amenity of the Shire.

RISK ANALYSIS

Failure to regulate the issues addressed by the proposed local law may result in detrimental impacts on the quality of life for residents of the Loddon Shire.

CONSULTATION AND ENGAGEMENT

The process of drafting the proposed local law included consultation with relevant internal stakeholders. This report seeks Council approval to provide notice of the preparation of a local law to the wider Community, and subsequently seek further feedback prior to finalisation and adoption.

4.3 DOMESTIC WASTEWATER MANAGEMENT PLAN 2015-2019

SUMMARY

Presents Council with the 2015-2019 Domestic Wastewater Management Plan (DWMP). The DWMP has been prepared to meet Council's obligations under the State Environment Protection Policy (Waters of Victoria).

Author	Teresa Arnup, Manager Environmental Health
Council Plan ref:	Strategic Platform 4: Make our towns liveable and memorable
File no:	12/10/001
Attachment:	Domestic Wastewater Management Plan 2015-2019 Goulburn Murray Water Submission Coliban Water Submission

RECOMMENDATION

That Council adopts the Domestic Wastewater Management Plan 2015-2019

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

[Refer to the Staff and Contractors Code of Conduct for definitions of conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council resolved at the meeting held on 26 May 2015 to advertise the draft Domestic Wastewater Management Plan (DWMP).

BACKGROUND

Victorian Councils are required to prepare a DWMP to address potential risks to public health and the environment that result from treatment and disposal of wastewater from homes and businesses in unsewered areas. The development of a DWMP is consistent with Government policy direction, including the State Environment Protection Policy (Waters of Victoria) that requires councils to develop such plans.

ISSUES/DISCUSSION

During the development of this plan Council considered the requirements in order to comply with the revised Ministerial Guidelines for Planning Permit applications in open potable water supply catchments, which would allow increased intensity of development beyond the current 1 in 40 hectare guideline.

The impact of this guideline is however limited to 2% of the total geographic area of the Shire, much of which is comprised of existing developed blocks or crown land.

In consideration of this, Council have determined that the associated potential cost benefit for facilitating increased levels of development within this area, is not proportional to the expected cost in complying with the minimum guideline requirements (i.e. resource requirements for inspection and auditing of systems within the Declared Special Water Supply Catchment (DSWSC) area).

Implementation of this DWMP shall therefore be required to utilise existing resources maintained by Council.

The outcome of this plan provides for various actions across the following priority areas:

- Communication – this will include the development of a waste water communication program for existing and new residents.
- Policy and procedures – includes the development of policies and procedures for waste water management across the organisation
- Reporting and reviewing – which includes the development of a review program that includes reporting to Council.

The introduction and implementation of this DWMP will result in the development of policies and procedures to support council staff when undertaking work in the waste water management area.

COSTS/BENEFITS

The adoption of this plan is expected to have no direct operational cost impact on Councils Environmental Health Department, as implementation will be reliant on the utilisation of existing resources.

There may however be future financial implications in respect of processing of planning applications which fail to comply with the ministerial guideline in respect to development intensity within the DSWSC area of the Shire. Such cost implications cannot however be quantified at this time, and predominantly relate to preparation and representation for applications which may go before VCAT.

RISK ANALYSIS

In deciding not to meet the requirements of the Ministerial Guidelines for Planning Permit applications in open potable water supply catchments, it is likely that no reduction of the current 1 in 40 hectare guideline will be permitted by the Water Authority.

As a result of this decision any planning application for the development of a dwelling on a single parcel of land that is less than 40 hectares within the DSWSC area is likely to be unsupported by the Water Authority. Under the Loddon Shire Planning Scheme, water authorities (i.e. Coliban, Goulburn Murray Water and Grampians Wimmera Mallee Water) are a determining authority.

Therefore, should the relevant water authority object to any proposed development on the grounds of non-compliance with the Ministerial Guideline, Council will be required to refuse any planning application that is made for such a development within the DSWSC.

CONSULTATION AND ENGAGEMENT

Further to the advertising of the plan, feedback has been provided to Council by Goulburn Murray Water and Coliban Water.

Goulburn Murray Water has advised that they object to the draft plan as the plan does not comply with the Ministerial Guidelines for Planning Applications in Open Potable water Supply Catchments. The grounds for this objection relate to the lack of an ongoing audit program. They have advised that "in adopting this plan, Council has determined that no development on lots under 40ha within the catchment, which includes the Laanecoorie Township, can occur".

As discussed earlier within this report this feedback is not unexpected given that the plan does not comply with the ministerial guideline and therefore it is expected that any planning applications within this area will be refused by Goulburn Murray Water. The exact number of landowners affected by this decision is not known.

Coliban Water have advised that the communication program included within the plan, that will include a connect to sewer component, must be led by Council however they recognise that Coliban Water must be an active participant in the program and provide significant assistance to the Shire.

In reference to the draft plan not including an auditing and monitoring program Coliban Water have advised "the apparent lack of strong commitment on the part of the Shire to adequately resource and address costs associated with onsite wastewater management is likely to have a direct negative influence on the ability to develop robust business cases for providing current un-serviced communities with reticulated sewerage services."

Given that Coliban Water have already advised Council in previous discussions that the provision of reticulated sewer to townships such as Newbridge is not within their current business plans, it appears that Coliban Water are using the non-inclusion of an auditing and monitoring program to support this position.

No submissions or comments were received from members of the general public.

4.4 ROAD NAMING PROPOSAL FOR LANE OFF ST ARNAUD WEDDERBURN ROAD WEDDERBURN

SUMMARY

Presents Council with the proposed naming of the unnamed laneway off St Arnaud Road, Wedderburn as Rose Lane

Author	Lauren Lloyd, GIS Technical Officer
Council Plan ref:	Strategic enabler: Sustainability focus to asset management
File no:	14/01/001
Attachment:	Map 1 - Unnamed laneway off St Arnaud Road, Wedderburn

RECOMMENDATION

That Council

3. *Name the unnamed laneway off the St Arnaud Road Wedderburn to "Rose Lane" and advise the Registrar under the Geographic Place Names Act 1998 of the proposed naming of this road.*
4. *Advise the affected landowners of Council's decision to name the road "Rose Lane".*

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Not applicable If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

[Refer to the Staff and Contractors Code of Conduct for definitions of conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council has not previously discussed this matter.

BACKGROUND

In May 2015 the Infrastructure Department recommended, with Council subsequently approving, the upgrade of the laneway off St Arnaud Road Wedderburn as a component of the annual re-sheeting program. This lane currently provides the only access for one existing residential property, however is not considered to meet all-weather pavement standards.

Re-sheeting works for the lane have now been programmed for the 2015-2016 financial year. Following completion of this project the lane will be considered to meet all-weather access standards, as such the associated road classification shall also be amended from Rural Gravel Minor Road to Rural Gravel Access.

Further to the physical upgrade of the lane, it has also been identified that official naming of the road is required. The section of road in question is currently referred to as Road off Logan Wedderburn Road. The official naming of this Lane will allow an appropriate rural address to be issued to the property to ensure that emergency services are able to locate the property more precisely.

The recommendation to name this road as “Rose Lane” reflects historical land ownership in the area. Discussions with the local Councillor identified another possible name being “Northway Lane”. Both of these names were identified on historical plans from the early 1900’s.

Subsequent consultation the register of Geographic Place Names identified that name “Northway” would not meet the Guidelines for Geographic Names, as it included both a direction (North) and a type of roadway (Way). It is therefore being recommended that Rose Lane be the option adopted.

ISSUES/DISCUSSION

Guidelines for Geographic Names 2010 - Principle 1(H) Using commemorative names

- Naming often commemorates an event, person or place.
- The names of people who are still alive should be avoided because community attitudes and opinions can change over time.
- A commemorative name applied to a locality or road should use only the surname of a person, not a first or given names. A commemorative name applied to a feature can use the first name and surname of a person; although, it is preferred that only the surname is used.

The initials of a given name are not to be used in any instances. This approach is to ensure that emergency and postal services are not delayed through inconsistent application of the name.

It is considered that the use of the name “Rose” complies with the above principal and commemorates a former land owner from the area in question.

COSTS/BENEFITS

Funding for the upgrade of the above road pavement has already been included within the 2015-2016 Annual Infrastructure program. There will be an additional cost associated with the administration of the road naming process as well as associated signage installation.

RISK ANALYSIS

Guidelines for Geographic Names 2010 - Principle 1(C) ensuring public safety

- Geographic names must not risk public and operational safety for emergency response, or cause confusion for transport, communication and mail services. Many emergency response and other public services (such as mail) are determined by the road extents, and proposals must ensure that operations will not be adversely affected.

For example, the extent of a road name should ensure easy navigation for pedestrians and vehicles along the entire route from one end to the other.

The proposed use of the name “Rose” is not considered to pose any risk of confusion as a result of duplication. There are currently no other local roads with a similar name within the specified 30km radius pursuant to Principal 1(D) of the Geographic Place Names Guidelines.

CONSULTATION AND ENGAGEMENT

As per the requirements specified in the Guidelines for Geographic Names 2010 Version 2, the road naming proposal was publicly advertised in the Loddon Times on 19th May 2015. A letter was also sent to adjacent landowners stating the proposed naming of the unnamed roadway to Rose Lane.

Landowners were advised any comments or objections regarding the proposal should be submitted in writing by Monday 8th June 2015 and contain sufficient details explaining the reason for objecting or supporting the proposed name. Residents were also informed all correspondence received shall be included with this formal report to be presented to council for consideration. No formal submissions from the public were received regarding this road name proposal.

4.5 ROAD NAMING PROPOSAL FOR UNNAMED LANEWAY BETWEEN SULLIVAN STREET AND SOUTHEY STREET INGLEWOOD

SUMMARY

Presents Council with the proposed road naming of the unnamed laneway that runs between Sullivan Street and Southey Street, Inglewood as Butler Lane.

Author	Lauren Lloyd, GIS Technical Officer
Council Plan ref:	Strategic enabler: Sustainability focus to asset management
File no:	14/01/001
Attachment:	Map 1 - Unnamed laneway between Sullivan Street and Southey Street, Inglewood.

RECOMMENDATION

That Council

5. Name the unnamed laneway that runs between Sullivan Street and Southey Street Inglewood to "Butler Lane" and advise the Registrar under the Geographic Place Names Act 1998 of the proposed naming of this road.
6. Advise the affected landowners of Council's decision to name the road "Butler Lane".

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Not applicable If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

[Refer to the Staff and Contractors Code of Conduct for definitions of conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council has not previously discussed this matter.

BACKGROUND

This issue came to the attention of Council officers when a local resident commenced construction of a dwelling accessed via an unnamed laneway between Sullivan Street and Southey Street, Inglewood. The owner of the house under construction has queried what his street number would be at the completion of the build process.

As subject property fronts this unnamed laneway; and the laneway provides the only practical access to the property, thus issuing of a township address, comprising of a road name and associated number, requires that the unnamed laneway receive an official name, compliant with the Guidelines for Geographic Names 2010.

The recommendation to name this roadway as "Butler Lane" is based upon historical land ownership in the area. Research of historical title plans from the early 1900's identified the family name of Butler and, following consultation with the local Councillor, it is considered that this proposed name would be a suitable option. The proposed name is also considered to comply with the Guidelines for Geographic Names.

The naming of this lane will allow for an appropriate township number to be issued to the property to ensure that emergency and postal services are able to locate the property more precisely, whilst also facilitating the provision of other utilities or services such as power, telephone and waste collection.

ISSUES/DISCUSSION

Guidelines for Geographic Names 2010 - Principle 1(H) Using commemorative names

- Naming often commemorates an event, person or place.
- The names of people who are still alive should be avoided because community attitudes and opinions can change over time.
- A commemorative name applied to a locality or road should use only the surname of a person, not a first or given names. A commemorative name applied to a feature can use the first name and surname of a person; although, it is preferred that only the surname is used.

The initials of a given name are not to be used in any instances. This approach is to ensure that emergency and postal services are not delayed through inconsistent application of the name.

It is considered that the use of the name "Butler" complies with the above principal and commemorates a former land owner from the area in question.

COSTS/BENEFITS

As all-weather access is as of right in a Township Zone, Council shall be responsible for any costs associated with providing the above property with all-weather access as well as any associated signage or administrative costs.

The condition of the above laneway is considered to satisfy current all-weather standards. Accordingly it is envisaged that the only costs associated with this proposal will relate to signage installation.

RISK ANALYSIS

Guidelines for Geographic Names 2010 - Principle 1(C) ensuring public safety

- Geographic names must not risk public and operational safety for emergency response, or cause confusion for transport, communication and mail services. Many emergency response and other public services (such as mail) are determined by the road extents, and proposals must ensure that operations will not be adversely affected.

For example, the extent of a road name should ensure easy navigation for pedestrians and vehicles along the entire route from one end to the other.

The proposed use of the name "Butler" is not considered to pose any risk of confusion as a result of duplication. There are currently no other local roads with a similar name within either the Inglewood Township, or within the specified 15km radius pursuant to Principal 1(D) of the Geographic Place Names Guidelines.

CONSULTATION AND ENGAGEMENT

As per the requirements specified in the Guidelines for Geographic Names 2010 Version 2, the road naming proposal was publicly advertised in the Loddon Times on 19th May 2015. A letter was also sent to adjacent landowners stating the proposed naming of the unnamed roadway to Butler Lane.

Landowners were advised any comments or objections regarding the proposal should be submitted in writing by Monday 8th June 2015 and contain sufficient details explaining the reason for objecting or supporting the proposed name. Residents were also informed all correspondence received shall be included with this formal report to be presented to council for consideration.

Mr McIntyre made a phone call to the Loddon Shire suggesting an alternative name. Mr McIntyre was informed any comments, suggestions or objections must be submitted in writing before they can be considered by Council. Mr McIntyre has made no written submission in relation to the naming of the laneway.

4.6 RECREATION STRATEGY 2015-2020

SUMMARY

Presents Council with, and subsequently recommends adoption of, the Loddon Shire Recreation Strategy 2015-2020.

Author	Allan Stobaus, Manager Community and Recreation
Council Plan ref:	Strategic Platform 4: Make our towns liveable and memorable
File no:	16/02/002
Attachment:	Recreation Strategy 2015-2020

RECOMMENDATION

That Council adopt the Loddon Shire Recreation Strategy 2015-2020.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Not applicable If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

[Refer to the Staff and Contractors Code of Conduct for definitions of conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council was presented with the draft Recreation Strategy 2015-2020 at its forum held on 2 May 2015. Council subsequently resolved to exhibit the draft document for public comment at its Ordinary meeting held on 26 May 2015.

BACKGROUND

The Recreation Strategy 2015-2020 has been prepared following a review of, and is intended to replace, the current Recreation Strategy 2007-2017. The new strategy has been prepared to assist Council in making informed and strategic decisions in respect of its ongoing investment in sport and recreation services and facilities across the Shire.

The aim of the Loddon Shire Recreation Strategy 2015-2020 is to develop a framework to guide Council and its partners to ensure that their investment in sport and recreation facilities, services and programs will achieve the most effective outcomes possible for the community.

At its very core is the desire to increase the number of people participating in sport and physical activities, improve general health and wellbeing of the community, ensure existing facilities meet the needs of the community, maximise facility usage and support the sustainability of local clubs and organisations.

The Recreation Strategy contains 17 recommendations that have been developed to address the following 8 key priority areas:

1. support for sport and recreation clubs and organisations
2. promoting participation in physical activities
3. facility development
4. climate proofing sports facilities
5. economic development
6. strategy development and implementation
7. promotion
8. communication.

ISSUES/DISCUSSION

The Draft Recreation Strategy was advertised for public comment from 1 June to 19 June 2015. No submissions were received as of the 19 June 2015.

In finalising the strategy a number of minor amendments have been made to correct identified administrative errors in respect to land manager details for specific recreation reserves.

COSTS/BENEFITS

The adoption of this strategy will require a 5 year financial commitment from Council. It is proposed that an initial annual budget allocation of \$56,000 be provided and subsequently indexed in line with CPI over the life of the strategy. Estimated budget allocations are summarised in Table 1 below.

Table1: Estimated financial cost for implementation of the Recreation Strategy 2015-2020

Net Annual Cost to Council	2015/16	2016/17	2017/18	2018/19	2019/20	TOTAL
	\$56,000	\$58,800	\$61,740	\$ 64,827	\$ 68,068	\$309,435

(Annual budget estimates have been escalated on the basis of a 5% CPI adjustment. Future budget allocations shall be contingent on actual CPI rate, determined annually.)

External funding agencies historically view requests for funding favourably if they are included in a strategic document.

The adoption of this strategy will be an important resource when it comes to obtaining external funds to implement actions in the strategy, potentially reducing the financial impost on Council.

RISK ANALYSIS

Risks associated with not implementing the recommendations contained within the draft strategy have been identified as follows:

- continued low levels of physical inactivity potentially leading to various diseases, cancers, depression, poor self-esteem and obesity
- decreased life expectancy
- higher health care costs
- poor sense of community
- limited social opportunities and opportunities to develop friendships
- increased anti-social behaviour and vandalism
- greater financial costs as people have to travel to other areas for sport and recreation
- less employment opportunities locally through clubs, events.
- less attractive communities for investment and relocations.

CONSULTATION AND ENGAGEMENT

The action areas identified within the strategy have been developed as a result of a thorough consultation process. Consultation mechanisms or points of reference utilised during the development of the new recreation strategy included:

- a review of other relevant internal and external reports, plans and strategies
- assessment of local, regional and national sport and recreation trends and issues
- undertaking of a demographic analysis
- interviewing of key stakeholders
- sporting and recreation club surveys
- two workshops for clubs and State Sporting Associations (SSA's)
- community surveys (156 surveys)
- conducted 5 community listening posts

Public exhibition of the draft strategy was completed during the period 1 June to 19 June 2015, including publication of community notices, a mayoral column, website publication and direct stakeholder emails.

At the conclusion of this consultation period no community submissions in respect to the draft strategy have been received.

4.7 PROPOSED SUBSIDY FOR WATER COSTS ASSOCIATED WITH MAINTAINING WEDDERBURN AND INGLEWOOD SPORTING CLUB GRASS PLAYING SURFACES

SUMMARY

Proposes the continuation of a temporary water subsidy program, enabling potable water use from the Coliban system to ensure that sporting grounds in Inglewood and Wedderburn are maintained to an appropriate standard for the period 17 April 2015 to 31 Dec 2015.

Author	Allan Stobaus, Manager Community and Recreation
Council Plan ref:	Strategic Platform 4: Make our towns liveable and memorable
File no:	16/02/001
Attachment:	Nil

RECOMMENDATION

That Council:

7. *Increase the sporting ground water budget for 2015 by \$17,601, bringing the total budget available to \$30,000.*
8. *Extend the water subsidy scheme for sporting grounds in Inglewood and Wedderburn to 31 December 2015.*
9. *Continue to subsidise water costs associated with maintaining grass playing surfaces at the Inglewood Sports Centre and both Donaldson Park and Market Square recreation facilities in Wedderburn, in accordance with the usage caps specified in table 2.*
10. *Develop a formal water subsidy policy.*

PREVIOUS COUNCIL DISCUSSION

In October 2014 Council resolved to support local sporting grounds in both Wedderburn and Inglewood to maintain their playing surfaces, by making a water subsidy available to offset the cost differential between traditional raw water irrigation supplies and the cost associated with the requirement to utilise potable water supplies via Coliban Water's urban reticulated system.

This subsidy was to be funded from Councils carryover sporting ground water budget, capped at \$32,907, and covering the period 20 October 2014 to 17 April 2015.

BACKGROUND

Sporting clubs in Wedderburn and Inglewood rely heavily on the Skinners Flat and Inglewood Reservoir water supply's respectively, to provide an affordable water supply to maintain grass sports surfaces to an acceptable standard in terms of safety and quality.

At present sporting clubs in Wedderburn and Inglewood are charged \$450 per mega litre (ML) for water used via their respective reservoir water supplies. In comparison the cost per ML that will have to be met by utilising water from the Coliban system is \$2,167 per ML.

The venues and clubs affected by the current situation include:

- Donaldson Park in Wedderburn (football, hockey, bowls and tennis).
- Market Square in Wedderburn (cricket).
- Inglewood Sports Centre (tennis and football)

Since Council last considered the introduction of a water subsidy program for the above facilities, raw water storages at both Skinners Flat reservoir and the Old Inglewood reservoir have recovered slightly, however are still considered to hold insufficient water to adequately provide a reliable irrigation source for the maintenance of playing surfaces.

With observed dry conditions during the current winter period and anticipated continuation of such conditions moving into spring and summer, it is unlikely that the above raw water supplies will recover sufficiently to provide a sole source of irrigation water for the above facilities. As such it highly likely that reliance on auxiliary Coliban Water potable supplies shall continue over the coming months in order to maintain playing surfaces to an acceptable condition.

ISSUES/DISCUSSION

Following the introduction of the water subsidy for Inglewood and Wedderburn in October 2014, a number of payments have been made to offset the operational costs of utilising Coliban Water supplies for the irrigation of playing surfaces.

A summary of estimated vs. actual water usage at each of the nominated facilities, along with subsidy cost, is provided below.

Table 1: Actual Water Demand and Cost for initial subsidy period 20 Oct 2014 to 17 Apr 2015

Club	Estimated Coliban Water Usage Oct 2014 – Apr 2015 (KL)	Actual Coliban Water Usage Oct 2014 – Apr 2015 (KL)	Estimated Subsidy Amount (\$)	Actual Subsidy Amount (\$)
Summary of water usage - Wedderburn Grass Sports				
Wedderburn Bowls	2.5	0.0	\$4,293	\$0
Wedderburn Tennis	2.5	0.0	\$4,293	\$0
Wedderburn (Football & hockey)	8.0	4.14	\$13,736	\$7,286
Wedderburn (Market Square)	0.5	0.65	\$859	\$1,142
Subtotal	13.5	4.14	\$23,180	\$8,428
Wedderburn subsidy amount				\$8,428
Summary of water usage - Inglewood Grass Sports				
Football & Tennis	5.5	5.26	\$9,330	\$9,221
Inglewood subsidy amount			\$9,330	\$9,221
Combined subsidised amount			\$32,510	\$17,649

As seen above, expenditure towards the actual water subsidy required is significantly lower than the original estimates. At the end of the financial year a remaining budget of \$12,398 under the sporting ground water ledger has been carried over.

Payment of the above subsidy amounts has contributed to the ongoing availability of the playing surfaces to host local sporting events.

Given the anticipated continuation of reliance upon the Coliban System to irrigate the above sports facilities, it is being recommended that the previously supported subsidy scheme be extended until 31 Dec 2015.

Table 2 provides an estimate of water utilisation, and associated subsidy amount, for the period 18 April 2015 to 31 December 2015.

Table 2: Estimated future Water Demand and Cost – extension of subsidy period to 31 Dec 2015

Club	Estimated Water Usage 18 Apr – 31 Dec 2015 (Combined Capped Subsidy Quantity)	Reservoir System (Rate = \$450 ML)	Coliban System (Rate = \$2167 ML)
Summary of water usage - Wedderburn Grass Sports			
Wedderburn Bowls	2.5	\$1,125	\$5,400
Wedderburn Tennis	2.5	\$1,125	\$5,400
Wedderburn Hockey	2.0	\$900	\$4,320
Wedderburn Football	4.0	\$1,800	\$8,640
Wedderburn Cricket	0.5	\$225	\$1,080
Subtotal	11.5	\$5,175	\$24,840
Proposed Wedderburn subsidy amount			\$19,665.00
Summary of water usage - Inglewood Grass Sports			
Football	3.5	\$1,575	\$7,560
Tennis	2.0	\$900	\$4,320
Subtotal	5.5	\$2,475	\$11,880
Proposed Inglewood subsidy amount			\$9,405
Combined subsidised amount			\$29,070

Based upon the estimates above, it is further recommended that the carryover budget currently within the sporting ground water ledger be increased to \$30,000 to cover potential subsidy requirements for the extension period.

The above subsidy currently applies only to Inglewood and Wedderburn sporting grounds due to the lack of alternative water supply options. It is noted however that in the event of an extreme drought, cessation of water supplies to other facilities across the Shire may also occur (e.g. reduction in water allocations via GMW system). As such it is proposed that a comprehensive water subsidy policy be developed, which is considerate of all grass playing surfaces across the Shire.

As part of this policy a review of potential long term funding arrangements shall be undertaken. It is envisaged that implementation of the policy may require the provision of a recurrent annual budget and/or establishment of a new sporting ground water reserve to address seasonal fluctuations in demand.

COSTS/BENEFITS

Continuation of the water subsidy initiative, in the short term, is expected to cost Council a maximum of \$29,070 for the period 18 April 2015 to 31 December 2015.

The affected clubs will not be faced with excessive water charges to maintain playing surfaces to an acceptable standard.

This assistance is designed primarily to address the needs of the Wedderburn and Inglewood communities in the short term.

RISK ANALYSIS

In partnership with Council, all affected clubs have invested significantly in recent years to ensure that their grass playing surfaces are maintained to a suitable condition. The current lack of an affordable water supply, will impact significantly on the clubs ability to maintain these surfaces to an acceptable standard.

It is expected that if the turf was left to die or become stressed it would take a significant amount of volunteer labour, water and financial input to restore them back to their current condition.

The affected surfaces are located in precincts that are traditionally aesthetically appealing, if the grass in these areas were allowed to die the appearance of the reserves would suffer significantly.

CONSULTATION AND ENGAGEMENT

Council officers have undertaken consultation with the Donaldson Park Committee of Management, Wedderburn Cricket Club and the Inglewood Sports Centre Committee of Management.

All clubs have expressed the gravity of the existing situation in terms of the lack of an affordable water and supply and would greatly appreciate any assistance forthcoming from Council.

4.8 LODDON ECONOMIC DEVELOPMENT STRATEGY 2015 - 2019

SUMMARY

Loddon Economic Development Strategy 2015 – 2019 is presented to council for adoption

Author	Bryan McEwan, Director Economy and Community
Council Plan ref:	Strategic Platform 5: Grow and diversify our economy
File no:	13/09/001
Attachment:	Economic Development Strategy 2015 - 2019

RECOMMENDATION

That Council adopt the Loddon Shire Council Economic Development Strategy 2015 - 2019

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

[Refer to the Staff and Contractors Code of Conduct for definitions of conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

The Loddon Economic Development Strategy 2015 – 2019 had been previously considered at the May 2015 council meeting, where council directed council officers to provide the opportunity for members of the public to comment and that the document be put on public display for a period of 2 weeks.

ISSUES/DISCUSSION

The Strategy has been available to the general public as directed, with no submissions received.

No changes to the Strategy have been made since the May council meeting.

The Strategy is now presented to council for final adoption.

COSTS/BENEFITS

Nil

RISK ANALYSIS

Nil

CONSULTATION AND ENGAGEMENT

The document was advertised in both the Loddon Times and The Bendigo Advertiser.

5. INFORMATION REPORTS

5.1 INTERIM FINANCE REPORT FOR THE PERIOD ENDING 30 JUNE 2015

SUMMARY

This report provides Council with financial information for the period ending 30 June 2015.

Author	Duncan Campbell, Acting Manager Financial Services
Council Plan ref:	Strategic enabler: Sound financial management protocols
File no:	08/06/001
Attachment:	Interim Finance Report for the period ending 30 June 2015

RECOMMENDATION

That Council receives and notes the Interim Finance Report for the period ending 30 June 2015.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council is provided with Finance Reports on a monthly basis.

BACKGROUND

The Finance Report for the period ended 30 June 2015 does not include standard monthly information about budget variations, or a comparison of year-to-date actual results to year-to-date budget. The report discusses cash, investments, interest, debtors, and payments effected in June 2015.

Further information will be advised by a report to Council after completion of the annual audit. The updated report will be submitted at the Ordinary Meeting of Council in August 2015.

ISSUES/DISCUSSION

Nil

COSTS/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed, and an accurate representation of property valuations is reflected in Council's rating system and the distribution of rate notices for the year 2014/15.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget. Council's risk exposure is also increased if the rating system does not reflect the valuation changes associated with supplementary valuations as Council will not be aware of the changes, which can alter the rate revenue in the current year and in future rating years.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

Consultation with ratepayers and authorities that act on behalf of ratepayers occurs when a change to a property is required or occurs by virtue of a sale.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

5.2 PLANNING ACTIVITY REPORT

SUMMARY

Provides Council with an update on planning applications currently under consideration and a register of planning permits issued between 16-04-2015 and 15-07-2015.

Author	Tyson Sutton, Manager Planning and Local Laws
Council Plan ref:	Strategic Platform 2: Grow our population through appropriate development
File no:	02/01/001
Attachment:	List of Active Planning Applications List of Applications Approved under Delegation

RECOMMENDATION

That Council receive and note the monthly Planning Activity Report.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

[Refer to the Staff and Contractors Code of Conduct for definitions of conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council is provided with a monthly report identifying the status of planning applications currently under consideration or those permits which have been issued within the preceding month.

BACKGROUND

The Loddon Shire's Planning Scheme sets out Council's objectives for the Shire with regard to land use and development via the Municipal Strategic Statement and Local Policies, and specifies which uses and developments require planning approval via zones and overlays.

As the responsible Authority it is Loddon Shire Council's duty to administer and enforce its planning scheme.

ISSUES/DISCUSSION

The associated attachments provide Council with a full list of planning applications currently under consideration and those planning permits issued between 16-04-2015 and 15-07-2015.

COSTS/BENEFITS

Encouragement of appropriate development within the Shire is considered to offer a variety of benefits including population growth, economic diversity and development, infrastructure improvement or increased community and private services.

RISK ANALYSIS

Failure to process planning applications in a timely manner or undertake rigorous assessment of development or works proposals is considered to pose the following risks:

- Barrier to development and associated economic growth within the Shire
- Proliferation of incompatible land use development
- Council's reputation as a regulatory authority
- Infrastructure, service provision or regulatory and enforcement pressures
- Protection of zones to accommodate intended activities or reduction of surrounding property amenity

CONSULTATION AND ENGAGEMENT

Consultation and engagement with planning permit applicants is routinely conducted at the required periods throughout the assessment and permit approval process.

6. **COMPLIANCE REPORTS**

6.1 **DOCUMENTS FOR SIGNING AND SEALING**

SUMMARY

This report provides Council with a list of documents signed and sealed during the month.

Author:	John McLinden - Chief Executive Officer
Council Plan ref:	Core business 8: Compliance
File No:	02/01/001
Attachment:	Nil

RECOMMENDATION

That Council:

1. *receive and note the 'Document for Signing and Sealing' report*
2. *endorse the use of the seal on the documents listed*

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

N/A

ISSUES/DISCUSSION

Contract 343 Internal Audit Services between Loddon Shire Council and HLB Mann Judd Pty Ltd

Certification to the Belgian government of the continued mortality of a resident of Borung for pension purposes.

Contract 351 Deed between Loddon Shire Council and David L Coghlan and Krystal S Coghlan for Bridgewater Public Caravan Park Management Services – Fixed Term

6.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- WEDDERBURN ENGINE PARK

SUMMARY

This report seeks Council's approval of the membership of Wedderburn Engine Park Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/048
Attachment:	Nil

RECOMMENDATION

That Council appoints the names provided in this report as members of the Wedderburn Engine Park Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Engine Park Committee of Management on 22 July 2014.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Wedderburn Engine Park is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position/Community group
Bruce Hargreaves (President)	Community member
Michelle Hargreaves (Minute Secretary)	Community member
Peter Norman	Wedderburn Historical Engines & Machinery Club
Trevor Bailey	Wedderburn Historical Engines & Machinery Club
Neville White	Wedderburn Historical Engines & Machinery Club
Ray Borg	Wedderburn Men's Shed
Geoff Maxwell	Wedderburn Men's Shed
Frank Cinquegrana	Wedderburn Men's Shed

The Council representative for this committee is Cr Gavan Holt .

COSTS/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

6.3 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- SERPENTINE BOWLS AND TENNIS PAVILION

SUMMARY

This report seeks Council’s approval of the membership of Serpentine Bowls and Tennis Pavilion Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/034
Attachment:	Nil

RECOMMENDATION

That Council appoints the names provided in this report as members of the Serpentine Bowls and Tennis Pavilion Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person’s conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Serpentine Bowls and Tennis Pavilion Committee of Management on 28 October 2013.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Serpentine Bowls and Tennis Pavilion is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position/Community group
Frank Maher (President)	Serpentine Bowling Club
Wendy Gladman	Serpentine Bowling Club
Gordon Addlem (Vice President)	Serpentine Lawn Tennis Club
Andrew Addlem (Secretary)	Serpentine Lawn Tennis Club
Dale Lewis	Community Representative

The Council representative for this committee is Cr Cheryl McKinnon .

COSTS/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

6.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- INGLEWOOD RIDING CLUB

SUMMARY	
This report seeks Council's approval of the membership of Inglewood Riding Club Section 86 Committee of Management.	
Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/049
Attachment:	Nil

RECOMMENDATION

That Council appoints the names provided in this report as members of the Inglewood Riding Club Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Inglewood Riding Club Committee of Management on 28 January 2014.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Inglewood Riding Club is a community based committee with representation of at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position/Community group
Michelle Murray	President
Leigh Howard	Secretary
Brie Williams	Treasurer
Carey Imms	Committee Member
Celine Roberts	Committee Member
Sue Roberts	Committee Member
Vhonda Pettit	Committee Member

The Council representative for this committee is Cr Colleen Condliffe .

COSTS/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

6.5 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- YANDO PUBLIC HALL

SUMMARY

This report seeks Council's approval of the membership of Yando Public Hall Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/041
Attachment:	Nil

RECOMMENDATION

That Council appoints the names provided in this report as members of the Yando Public Hall Section 86 committee of management, effective immediately.

CONFLICT OF INTEREST

Are there any conflicts of interest for any council staff involved in writing this report, or involved in the subject matter of the report?

No

If yes, the following details identify the conflict of interest.

Officer name	Nature of interest	Reason for conflict
Click here to enter text.	Choose an item. If indirect, the type of indirect interest is: Choose an item.	[Explain the specific circumstances of this person's conflict of interest.]

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Yando Public Hall Committee of Management on 26 August 2014.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Yando Public Hall is a community based committee with representation of at least 6 community representatives. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position/Community group
Craig Slatter	President
Ashley Gawne	Vice President
Roslyn Gawne	Secretary /Treasurer
Bradley Haw	Committee Member
Paul Haw	Committee Member
Doug Haw	Committee Member
Kel Jeffery	Committee Member
Rose Buchanan	Committee Member
Ken Buchanan	Committee Member
June Darker	Committee Member

The Council representative for this committee is Cr Neil Beattie .

COSTS/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

7. GENERAL BUSINESS

8. CONFIDENTIAL ITEMS

Closing of Meeting to the Public

RECOMMENDATION

That the meeting be closed to the public.

NEXT MEETING

The next Ordinary Meeting of Council will be held on 25 August at Serpentine commencing at 3pm.