

LODDON SHIRE COUNCIL

Notice of an Ordinary Meeting of the Loddon Shire Council to be held in the Council Chambers, Serpentine on Tuesday 24 February 2015 at 3pm.

ORDER OF BUSINESS

1.	APOLOGIES	2
2.	PREVIOUS MINUTES	2
2.1	CONFIRMATION OF MINUTES	2
2.2	REVIEW OF ACTION SHEET	2
3.	COUNCILLORS' REPORTS	3
3.1	MAYORAL REPORT	3
3.2	COUNCILLORS' REPORT	3
4.	DECISION REPORTS	4
4.1	SALE OF COUNCIL PROPERTY – SERPENTINE INDUSTRIAL ESTATE	4
4.2	FINANCE REPORT FOR THE PERIOD ENDING 31 JANUARY 2015	6
4.3	FEES AND CHARGES – BRIDGEWATER PUBLIC CARAVAN PARK	7
4.4	FUTURE OF BORUNG PUBLIC HALL	9
5.	INFORMATION REPORTS	11
5.1	INWARDS CORRESPONDENCE	11
5.2	ROAD NETWORK DEFECT RECTIFICATION COMPLIANCE SUMMARY REPORT	12
6.	COMPLIANCE REPORTS.....	14
6.1	DOCUMENTS FOR SIGNING AND SEALING.....	14
6.2	SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- EAST LODDON COMMUNITY CENTRE.....	15
6.3	SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- BOORT DEVELOPMENT	17
6.4	SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- WEDDERBURN COMMUNITY CENTRE.....	19
7.	GENERAL BUSINESS	21
8.	CONFIDENTIAL ITEMS	21

1. APOLOGIES

Nil

2. PREVIOUS MINUTES

2.1 CONFIRMATION OF MINUTES

SUMMARY

Seeking approval of the unconfirmed minutes of the previous Council Forum and Meetings.

Author: John McLinden - Chief Executive Officer

Council Plan ref: Core business 8: Compliance

File No: 02/01/001

Attachment: Nil

RECOMMENDATION

That Council confirm:

1. *the minutes of the Council Briefing of 27 January 2015*
2. *the minutes of the Ordinary Council Meeting of 27 January 2015*
3. *The minutes of the Council Forum of 10 February 2015*

2.2 REVIEW OF ACTION SHEET

SUMMARY

Approval of Action Sheet.

Author: John McLinden - Chief Executive Officer

Council Plan ref: Core business 8: Compliance

File No: 02/01/001

Attachment: 2.2 Action Sheet

RECOMMENDATION

That Council receive and note the Action Sheet.

3. COUNCILLORS' REPORTS

3.1 MAYORAL REPORT

SUMMARY

Approval of the Mayoral Report.

Author:	John McLinden, Chief Executive Officer
Council Plan ref:	Core business 1: Leadership
File No:	02/01/001
Attachment:	Nil

RECOMMENDATION

That Council receive and note the Mayoral Report.

3.2 COUNCILLORS' REPORT

SUMMARY

Approval of Councillors' Reports.

Author:	John McLinden, Chief Executive Officer
Council Plan ref:	Core business 1: Leadership
File No:	02/01/001
Attachment:	Nil

RECOMMENDATION

That Council receive and note the Councillors' Report.

4. DECISION REPORTS

4.1 SALE OF COUNCIL PROPERTY – SERPENTINE INDUSTRIAL ESTATE

SUMMARY

A proposal to sell land at the Serpentine Industrial Estate.

Author	Bryan McEwan, Director Economy and Community
Council Plan ref:	Strategic Platform 5: Grow and diversify our economy
File no:	13/09/004
Attachment:	Nil

RECOMMENDATION

That Council approve the sale of land at Lot 2, Treloar Street Serpentine to Wardell Bulk Haulage.

PREVIOUS COUNCIL DISCUSSION

Nil.

BACKGROUND

The Serpentine Industrial Estate was developed in Treloar Street Serpentine with the creation of a three lot subdivision in 2011.

The first lot was leased and subsequently sold to Scotts Agencies Proprietary Limited (then Atlas Fuels Pty. Ltd.) to establish a bulk fuel depot.

Council has previously approved the use of an incentive scheme for Real Estate Agents to encourage sales of land within council's Industrial estates. This incentive scheme allows for payments to estate agents managing council property sales, additional (performance based) payments to encourage the promotion of the properties to prospective buyers/developers.

F.P. Nevins and Co. are the agents managing the Serpentine property and are participating in the incentive scheme.

ISSUES/DISCUSSION

Wardell Bulk Haulage is a general haulage company currently based in Maiden Gully on the outskirts of Bendigo. Through F.P. Nevins and Co. (Inglewood based Real Estate Agent), the company has expressed interest in the Serpentine property to establish a transport depot and to construct an operations shed on the site.

The company has met with council's Manager Planning and Local Laws and Director Economy and Community to discuss the project and have indicated that the development will lead to the establishment of at least two jobs in Serpentine.

In line with the requirements of the Local Government Act, the property has been independently valued (site value determined to be \$60,000). Council's intention to sell the property has also been advertised through public notice, with no submissions received.

The company is aware of and in agreement with the conditions of sale, being that the site is sold for development and that the development must commence within 12 months of purchase and must be completed within 24 months.

The site is 9,126m² in area and improvements include chain mesh security fencing, power and water available to the site with sealed road access via Treloar Street (Echuca Road).

Wardell Bulk Haulage has indicated that they wish to purchase Lot2 at the Serpentine Industrial Estate (PS 608853F Volume 11340, folio 729) for the sum of \$60,000 in accordance with the advertised price.

COSTS/BENEFITS

The sale of land to Wardell Bulk Haulage will result in the establishment of a new company in Serpentine and result in the creation of at least two jobs locally.

The business will add to the local economy and add to transport availability in the region.

Of three original lots, this sale will result in only one further lot remaining on the market. Consideration will need to be made of any further development of land for industry at Serpentine.

RISK ANALYSIS

The development may not proceed as planned, potentially leading to a dispute and legal action by council to re-claim the property.

CONSULTATION AND ENGAGEMENT

The matter has been discussed with the purchaser, the agent, council planning and staff.

4.2 FINANCE REPORT FOR THE PERIOD ENDING 31 JANUARY 2015

SUMMARY

This report provides Council with financial information for the period ending 31 January 2015.

Author	Kirsten Koch, Management Accountant
Council Plan ref:	Strategic enabler: Sound financial management protocols
File no:	08/06/001
Attachment:	Finance Report for Period Ending 31 January 2015

RECOMMENDATION

That Council:

1. *receives and notes the 'Finance Report for the period ending 31 January 2015'*
2. *approves budget revisions included in the report for internal reporting purposes only.*

PREVIOUS COUNCIL DISCUSSION

Council is provided with Finance Reports on a monthly basis.

BACKGROUND

The Finance Report for the period ended 31 January 2015 includes standard monthly information about budget variations, cash, investments, interest, debtors and creditors, and provides a comparison of year-to-date actual results to year-to-date budget (by dollars and percentage) and total revised budget (by percentage).

The information is in the format provided in the 2014/15 Budget, and includes operating results, capital expenditure and funding sources.

ISSUES/DISCUSSION

Nil

COSTS/BENEFITS

The benefit to Council and the community is that accurate and regular financial reporting is being disclosed.

Provision of financial reports on at least a quarterly basis is a requirement of the Local Government Act.

RISK ANALYSIS

The provision of regular and accurate finance reports to Council minimises the risk of Council not delivering projects within the approved budget.

CONSULTATION AND ENGAGEMENT

There has been considerable consultation internally with respective managers in understanding their budget responsibilities and keeping within budgetary constraints.

External engagement with the community was undertaken during the submission period of the budget, and regular reporting provides a mechanism of monitoring the financial outcomes of Council against that expectation.

4.3 FEES AND CHARGES – BRIDGEWATER PUBLIC CARAVAN PARK

SUMMARY

Report provides council with a recommendation to amend fees and charges for the Bridgewater Public Caravan Park.

Author	Christine Coombes, Economic Development Officer
Council Plan ref:	Core business 4: Economic development
File no:	13/09/015
Attachment:	Nil

RECOMMENDATION

That Council approve an amendment to fees and charges for the Bridgewater Public Caravan Park, to incorporate a :

1. Late stay fee
2. Caravan and Motorhome Club Group booking discount

PREVIOUS COUNCIL DISCUSSION

In October 2014 Council adopted the fees and charges for the Bridgewater Public Caravan Park.

BACKGROUND

Nil

ISSUES/DISCUSSION

A new fees and charges schedule for the Bridgewater Caravan Park has been adopted by Council and has been in use at the park for the past four months. This has enabled the managers of the park time to assess the adequacy of the structure of the fees and charges.

It is now proposed to adopt two amended fees and charges for the park.

Current fees and charges are:

	Peak	Off-peak	4 weeks or more (Maximum stay 12 weeks)
Cabin	<ul style="list-style-type: none"> • 2 BR 2 adults \$140/per night • Extra person \$10 per person/per night 	<ul style="list-style-type: none"> • 2 BR 2 adults \$120 / per night • Extra person \$10 per person/per night 	
Powered site	<ul style="list-style-type: none"> • 2 adults \$40.00 • Extra person \$5.00 per person/per night 	<ul style="list-style-type: none"> • 2 adults \$30.00 • Extra person \$5.00 per person/per night 	<ul style="list-style-type: none"> • 2 adults \$200 per week • Extra person \$5.00 per person/per night
Un-powered site	<ul style="list-style-type: none"> • 2 adults \$35.00 • Extra person \$5.00 per person/per night 	<ul style="list-style-type: none"> • 2 adults \$28.00 • Extra person \$5.00 per person/per night 	<ul style="list-style-type: none"> • 2 adults \$200 per week • Extra person \$5.00 per person/per night

Peak means Victorian School Holidays and Victorian public holiday long weekends, being Labour Day, Easter, Anzac Day (If this falls on a Friday or Monday), Queen's birthday and Melbourne Cup.

It is proposed that the current fees and charges schedule be amended to include a:

- **\$20 late stay fee**, to enable campers to remain on the current site until 6pm on the day of check out, if the site isn't required for new campers to check in. This gives campers the chance to spend extra time enjoying the tourist attractions of the district prior to departing for home.
- **Caravan and Motorhome Club Group booking discount** – it is proposed that a discount be introduced to attract bookings in the off peak period.

The new discounted (powered) site fee would be at the off-peak, un-powered site fee rate (\$28.00) to replace the off-peak powered site fee (\$30.00). The new discounted rate would be applicable as per:

- to occur in off peak periods only
- the group must be a formalised caravan or motorhome club
- a group is defined as 10 or more caravans or motorhomes
- 2 night minimum booking
- discount for Caravan and Motorhome Club Group bookings is at the discretion of the Park Managers and taking into account the expected occupancy (demand) at the time the booking is required.

These new charges are specific to the Bridgewater Public Caravan Park and it is not envisaged that they will be considered elsewhere.

COSTS/BENEFITS

The setting of a broader range of fees and charges will enable Council to collect additional revenue from the park to offset management and running costs.

Flexibility will broaden the appeal of the park, lead to more satisfied customers, improved public demand and more return visits.

The longer visitors stay and the attraction of a greater range of caravaners and campers, will lead to a further boost to the local economy.

RISK ANALYSIS

Campers may be inconvenienced by a 10am check out particularly if they are local and/or travelling a relatively short distance.

By not offering a discount to groups, there is a negative effect on occupancy rates, leading to fewer return visits and the park not reaching its full potential.

CONSULTATION AND ENGAGEMENT

The fees and charges amendment has been prepared in conjunction with the Manager Tourism, the Bridgewater Public Caravan Park managers and compared with caravan parks that attract caravan and motorhome clubs.

4.4 FUTURE OF BORUNG PUBLIC HALL

SUMMARY

This report seeks Council approval to advise the Department of Environment, Land, Water and Planning that there is no community demand for the Borung Public Hall, and Council has no interest in managing the site directly.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic enabler: Sustainability focus to asset management
File no:	16/04/010
Attachment:	Nil

RECOMMENDATION

That Council reply to the Department of Environment, Land, Water and Planning correspondence advising that there is no community demand for the Borung Public Hall and that Council does not have any interest in managing the site directly.

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

Council has received correspondence from the Department of Environment, Land, Water and Planning (DELWP) in relation to the Borung Public Hall. The hall is owned by the state, and until 11 May 2012 was managed by a local community committee.

The letter asks whether Council could advise:

1. if there are any community groups that would be interested in managing the site, or
2. if Council is interested in managing the site directly.

ISSUES/DISCUSSION

Community interest

During the 2011 floods major damage was incurred to the floor and substructure of the hall, and the local committee at the time decided it was not worth pursuing funding to repair the hall as it was no longer used by the community. It was at that time that the committee decided to disband and hand the keys of the hall back to DEWLP.

Since that time Council has not been contacted by the community about use of the hall, and a local Borung resident has advised that the hall is in very poor condition as a result of the floods, there is no kitchen, the toilets have been disabled to avoid vandalism, there is no community will to undertake the repairs to reinstate it to a usable condition, and there is no demand for it to be reopened.

Council's interest

Council's Building Asset Management Plan (BAMP) is the strategic document that guides the treatment of public halls. During development of the BAMP the hierarchy of the Borung Public Hall was still to be determined; however, given that this is a hall in a small hamlet, it should fit the criteria of a level 3 which is a minor district hall.

Section 7 outlines Council's new and upgrade strategies for buildings. Section 7.8.1.3 Level 3 Minor District Halls states:

"Council will not contribute funds to new or upgrade works on halls in this hierarchy. Council will provide in principle support to grant applications if:

- projects are fully externally funded
- no higher priority works require support

For the purpose of this section, external funding may include funding from approved community planning allocations, community grants scheme allocations or interest free loans from Council, with a combined maximum total contribution equalling 50% of the project value.

Therefore, there would need to be some external funding and other funding from one of Council's sources to undertake any works on the hall, and for this to happen, there would need to be support at a community level.

Section 10.1.1 (Disposal/Demolition Strategy) of the BAMP states:

"When buildings become not fit for purpose and no funding for renewal or upgrading is available or the building is no longer required, then Council will investigate closure and subsequent disposal if the building is on Council controlled land.

For buildings controlled by Committees of Management on crown land or land in other ownership, Council will recommend closure and disposal to the Committee of Management.

In this instance there is no committee to which Council can recommend disposal, as the committee has already disbanded, effectively closing the facility.

The next logical step appears to be Council's advice to DELWP that the facility does not have any demand from the community, and as per Council's BAMP, disposal of the asset should be sought.

COSTS/BENEFITS

There would be significant cost to Council to reinstate the facility to a usable condition, and this would be outside the parameters of the Building Asset Management Plan.

There appears to be no demand from the local community to reopen the facility, so therefore, there would be no community benefit.

RISK ANALYSIS

There is a risk that after advice is provided to DEWLP some members of the community come forward indicating their desire to open the facility. However, as there has been no contact from the Borung community about the facility since its closure, this risk seems low.

CONSULTATION AND ENGAGEMENT

Nil

5. INFORMATION REPORTS

5.1 INWARDS CORRESPONDENCE

SUMMARY

Relevant correspondence received by Council since previous meeting.

Author: John McLinden - Chief Executive Officer

Council Plan ref: Strategic enabler: Transparent communication

File No: various

Attachment: Copies of inwards correspondence

RECOMMENDATION

That Council receives and notes the Inwards Correspondence.

Date	From	Subject
30/01/15	The Hon Dr Sharman Stone, Federal Member for Murray	Drought conditions being experienced in Wedderburn area and the connection of the region to a piped water supply
11/2/15	Buloke Shire Council	Minimum Local Government service levels for Victorians

5.2 ROAD NETWORK DEFECT RECTIFICATION COMPLIANCE SUMMARY REPORT

SUMMARY

Provides a summary of Loddon Shire’s compliance against its Road Management Plan for the period 1 October 2014 to 31 December 2014, being the second quarter of the 2014 - 2015 financial year.

Author	Steven Phillips, Manager Works
Council Plan ref:	Core business 5: Providing quality infrastructure
File no:	14/01/022
Attachment:	Nil

RECOMMENDATION

That Council receive and note the road network defect rectification compliance summary report.

PREVIOUS COUNCIL DISCUSSION

This is the second report for the 2014 - 2015 financial year presented to Council, summarising road network defect rectification compliance against requirement's specified within the Loddon Shire Road Management Plan.

BACKGROUND

This report is produced quarterly and provides Council with evidence of the Loddon Shire’s performance against requirements specified within the Loddon Shire Road Management Plan.

ISSUES/DISCUSSION

The following Defect Compliance Summary Report outlines Council’s compliance against requirements specified within the Road Management Plan to the end of the most recent quarter. The report indicates compliance by percentage for each of Council’s road patrol areas.

Date Imposed Works Action - Compliance Summary Report

Date Range: 01/10/2014 to 31/12/2014

Number of Works Actions	Number Completed By Due Date	Number Completed After Due Date	Number Not Completed	Compliance %	District
15	13	2	0	86.7%	Boort
93	91	2	0	97.8%	Newbridge
159	159	0	0	100.0%	Pyramid Hill
75	75	0	0	100.0%	Wedderburn

DEFINITIONS

Number of Works Actions - Within the date range, count the defects that were due for action

Number Completed by Due Date - From those defects in Column A to be rectified, how many were rectified by the due date

Number Completed After Due Date - From those defects in Column A to be rectified, how many were rectified outside the due date

Number Not Completed - Column A - Column B - Column C

Compliance % - Column B Divided by Column A

District - Grouped By The AssetAsyst District

During the second quarter of 2014 - 2015, 96.1% of all date imposed defects were completed before their due date. This is below the target of 100%. It is noted however that all defects have now been completed and there are no outstanding date imposed defects.

COSTS/BENEFITS

The benefits to the community in complying with the Road Management Plan are that it ensures a safe road network.

RISK ANALYSIS

Repairing 100 % of all date imposed defects before their due date limits Council's liability for any claims for damage made against Council.

CONSULTATION AND ENGAGEMENT

No internal or external consultation is required in the formation of this report.

6. COMPLIANCE REPORTS

6.1 DOCUMENTS FOR SIGNING AND SEALING

SUMMARY

This report provides Council with a list of documents signed and sealed during the month.

Author:	John McLinden - Chief Executive Officer
Council Plan ref:	Core business 8: Compliance
File No:	02/01/001
Attachment:	Nil

RECOMMENDATION

That Council:

- 1. receive and note the 'Document for Signing and Sealing' report*
- 2. endorse the use of the seal on the documents listed*

PREVIOUS COUNCIL DISCUSSION

Nil

BACKGROUND

N/A

ISSUES/DISCUSSION

Agreement for North Central Goldfields Regional Library Corporation, trading as Goldfields Library Corporation, 2014-2018 Regional Library Agreement between Greater Bendigo City Council, Mount Alexander Shire Council, Macedon Ranges Shire Council, and Loddon Shire Council

Wedderburn Tourism Committee of Management Instrument of Delegation

Instrument of Delegation for Wedderburn Community Centre Committee of Management

Contract 331 for Fire Service Installation at Boort, Pyramid Hill and Wedderburn Caravan Parks between Loddon shire Council and HGP Civil Pty Ltd

6.2 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- EAST LODDON COMMUNITY CENTRE

SUMMARY

This report seeks Council's approval of the membership of East Loddon Community Centre Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/019
Attachment:	Nil

RECOMMENDATION

That Council appoints the names provided in this report as members of the East Loddon Community Centre Section 86 committee of management, effective immediately.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for East Loddon Community Centre Committee of Management on 25 November 2013.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

East Loddon Community Centre is a community based committees with representation of at least 6 community representatives . The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Geoff Thomas	President
Mark Phelan	Vice President

Leanne Welsh	Secretary
Pam Plant	Treasurer
June Dorman	Committee Member
Rebecca Hodge	Committee Member

The Council representative for this committee is Cr Cheryl McKinnon.

COSTS/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

6.3 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- BOORT DEVELOPMENT

SUMMARY

This report seeks Council's approval of the membership of Boort Development Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/008
Attachment:	Nil

RECOMMENDATION

That Council appoints the names provided in this report as members of the Boort Development Section 86 committee of management, effective immediately.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Boort Development Committee of Management on 28 January 2014.

At the Ordinary Meeting held on 27 January 2015 a list of proposed members was provided to Council for approval. However, there was one name on the list that was not known to the riding Councillor, so the report was deferred pending investigation.

The name was found to be an error and has been deleted from the proposed membership list in this report.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Boort Development is a community based committees with representation of at least 6 community representatives . The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Position
Barry Barnes	President
Jim Nolan	Vice President
Rod Poxon	Secretary
Alister McDougall	Treasurer
Barry Kennedy	Committee Member
Honie Tweedle	Committee Member
John Nelson	Committee Member
Kathryn Lanyon	Committee Member
Ken Loader	Committee Member
Kevin Sutton	Committee Member
Leah Toose	Committee Member
Margaret Nelson	Committee Member
Paul Haw	Committee Member
Sue Forster	Committee Member
Suzi Kirkham	Committee Member

The Council representative for this committee is Cr Neil Beattie .

COSTS/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

6.4 SECTION 86 COMMITTEE OF MANAGEMENT MEMBERSHIP DETAILS- WEDDERBURN COMMUNITY CENTRE

SUMMARY

This report seeks Council's approval of the membership of Wedderburn Community Centre Section 86 Committee of Management.

Author	Jude Holt, Director Corporate Services
Council Plan ref:	Strategic Platform 1: Build a network of strong communities
File no:	02/01/036
Attachment:	Nil

RECOMMENDATION

That Council appoints the names provided in this report as members of the Wedderburn Community Centre Section 86 committee of management, effective immediately.

PREVIOUS COUNCIL DISCUSSION

Council approved the current list of committee members for Wedderburn Community Centre Committee of Management on 25 November 2014. Since then the Instrument of Delegation has been updated to include up to two representatives from each member group. The proposed membership group under the new delegation is presented to Council for approval.

BACKGROUND

Current Section 86 committee instruments of delegations include Clause 3.6 which outlines the requirement for nomination and appointment of committee members, which is as follows:

Members and Office Bearers of the Committee

At the Annual General Meeting each year nominations shall be called for proposed members of the committee. The committee must then elect from its proposed members the following office bearers:

- *President, who shall be Chairperson of the Committee*
- *Secretary*
- *Treasurer.*

The full list of proposed members must be forwarded to Council for formal appointment at an Ordinary Meeting of Council, in accordance with section 86(2). Until this formal appointment by Council occurs, the previous committee members will continue to hold office.

Clause 3.3 Membership of the committee outlines Council's preferred composition of the committee specific to each delegation, and states that Council seeks to provide broad representation to the committees.

For community based committees, that is at least 6 community representatives.

For organisation based committees, each delegation has a list of organisations that are required to provide representatives for the committee.

ISSUES/DISCUSSION

Wedderburn Community Centre is an organisation based committee with representatives from each of the stakeholder groups. The following is a list of nominated representatives for the committee which meets the minimum requirement:

Name	Community group
------	-----------------

Mike Parker	Inglewood & District Health Services
Geoff Vendy	Inglewood & District Health Services
Wendy Gladman	Loddon Shire Council Community Wellbeing Department
Alycia O'Sullivan	Loddon Shire Council Community Wellbeing Department
Robyn Vella	Loddon Shire Council Tourism Department
Pauline Brown	Loddon Shire Council Tourism Department
Jude Raftis	Wedderburn Community House
Jon Chandler	Wedderburn Community House
Greg Deimos	Community Representative

The Council representative for this committee is Cr Gavan Holt .

COSTS/BENEFITS

The benefit of this report is that Council has an up to date and accurate record of current committee members to ensure that contact can be made, particularly where Council is requesting committees to comply with reporting requirements under the legislation.

RISK ANALYSIS

Section 86 Committees act for and on behalf of Council which creates a risk for Council should they ever act outside their delegated authority.

Under Section 86(2) of the Act, "Council may appoint members to a special committee and may at any time remove a member from a special committee".

Council's appointment of committee members, not only satisfies the legislation, but also provides Council with the opportunity to sight the list of committee members before formally appointing them as they are the people that will be operating the committees, and in effect, acting for and on behalf of Council over the course of the year.

CONSULTATION AND ENGAGEMENT

Nil

7. GENERAL BUSINESS

8. CONFIDENTIAL ITEMS

Closing of Meeting to the Public

RECOMMENDATION

That the meeting be closed to the public.

NEXT MEETING

The next Ordinary Meeting of Council will be held on 24 March at Serpentine commencing at 3pm.